

<sup>2</sup>  
281 4432

UBCHEA ARCHIVES  
COLLEGE FILES  
RG 11

WCUU  
Corres  
American Baptist Foreign Mission  
Society, Women's 1929-1939

2  
8  
2  
4  
4  
3  
2

0874

Womens American Baptist

1929, 1931-1939

W  
B  
W  
J  
J  
M  
W

0875

Please return  
to Mr. W. A. Garide  
150-5<sup>th</sup> Ave  
New York

Woman's American Baptist Foreign Mission Society

**INFORMATION REQUESTED FROM MISSION BOARDS  
COOPERATING IN WEST CHINA UNION UNIVERSITY**

Received January 24, 1929



TRANSMITTED

1. Amount of your appropriation toward general operating expenses of West China Union University for calendar year 1928. (If your fiscal year does not follow calendar year please indicate exact period your appropriation covers).

2. Amount and details of any appropriation paid direct to University or disbursed through mission agencies on behalf of University for maintenance or upkeep of property on West China campus. (If you differentiate between appropriations direct to University and appropriations to your denominational college on University campus, please give details).

3. Names of your missionaries supported on West China staff with the amount estimated as required for the support of each during 1928 (or your nearest fiscal year) including salaries, children's allowances, travel, etc.) (Please give as full details as convenient.)

Miss Sara Downer - \$200 (Returned to China in Sept. 1928)  
\$825 (Travel)

4. What is your accepted quota on the West China staff at this time, or if no definite quota has been accepted by your Board, what is the maximum number of missionaries you have supported at West China during any one year in the last five years? (Indicate whether quota or maximum).

Supported one missionary & paid food for 3 years.

5. Amount appropriated to University or made available through your mission agencies for support of Chinese members of staff in West China Union University during 1928 (or your equivalent fiscal year). (Please give details).

6. Any special appropriation not listed above. (Please give details).

(Woman's Baptist)

Name of Mission Bd. W. A. B. F. M. S.

Date \_\_\_\_\_

Signature of Secy Mississ V. Sandberg

0876

2  
8  
2  
4  
4  
3  
2





INDEXED

West China Union University

August 1, 1929

Miss Minnie V. Sandberg,  
Woman's Baptist Foreign Mission Society  
276 Fifth Avenue,  
New York, N.Y.

My dear Miss Sandberg:

I am enclosing herewith a tabulation showing the contributions of various Mission Boards cooperating in West China Union University. You will remember that early this year we sent you a questionnaire asking for facts as to the contributions of the Woman's American Baptist Foreign Mission Society. At that time we were asking only for the amount of current contributions during 1928. However, the West China Executive Committee asked us to secure also information as to the amount of capital contribution of each Board.

You will note that the enclosed tabulation shows under the column for the W.A.B.F.M.S. that information is yet to be received regarding the amount of your capital contribution to West China for the purchase of land, erection of college buildings, dormitories, residences, etc. and other capital contributions. I hope it will be possible for you to supply these figures without too great difficulty.

Under sub-head "B - Current Contribution, 1928" we have not yet been able to fill in the first date for the beginning of your fiscal year. For the American Baptist Foreign Mission Society Dr. Huntington gave the beginning of the fiscal year as May 1, 1928. Is this date correct also for the Woman's Society? Under sub-head "B", item 3 you did not give any figure for "Additional appropriations for maintenance of denominational property on West China campus". Do we understand, therefore, that your Society did not make any contribution for this object?

Will you please check over the other items under sub-head "B" and call our attention to any incorrect statements?

We hope to have in hand not later than the second week in September complete returns from all the cooperating Boards so that we can prepare a full report for the meeting of the West China Board which is to be held early in October.

Very sincerely yours,  
B A GARSIDE

BAG-H  
Enc.

*Auto 8/22/29*

TRANSFER

2  
8  
2  
4  
4  
3  
2

0878

## WEST CHINA UNION UNIVERSITY

### Contributions of Cooperating Boards

(All figures are in U.S.dollars. Exchange of Mex.dole  
lar is reckoned as US \$0. 50, English pound as US\$0.86½)

| <u>Item of Information</u>   | <u>Am. Exp. For.<br/>Missionary<br/>Society</u> | <u>Women's<br/>Am. Exp. For.<br/>Miss. Soc.</u> | <u>Church<br/>Missionary<br/>Society</u> | <u>Friends<br/>Service<br/>Council</u> | <u>Bd. of For.<br/>Miss. M.E.<br/>Church</u> | <u>W.F.M.S.<br/>of the M.E.<br/>Church</u> | <u>United<br/>Church of<br/>Canada</u> | <u>Women's<br/>M.S. of the<br/>U.C. of C.</u> |
|--|---|---|--|--|--|--|--|---|
| <b><u>A. Capital Contributions</u></b>   |   |   |  |  |  |  |  |   |
| 1. Land  | \$ _____  | \$ _____  | \$ _____                                 | \$ _____                               | \$ _____                                     | \$ _____                                   | \$ _____                               | \$ _____                                      |
| 2. College Buildings   | _____   | _____   | _____                                    | _____                                  | _____  | _____                                      | _____                                  | _____   |
| 3. Dormitories   | _____   | _____   | _____                                    | _____                                  | _____  | _____                                      | _____                                  | _____   |
| 4. Residences  | _____   | _____   | _____                                    | _____                                  | _____  | _____                                      | _____                                  | _____   |
| 5. Other Capital Contributions   | _____   | _____   | _____                                    | _____                                  | _____  | _____                                      | _____                                  | _____   |
| 6. Total of Capital Contributions  | \$ _____  | \$ _____  | \$ _____                                 | \$ _____                               | \$ _____                                     | \$ _____                                   | \$ _____                               | \$ _____                                      |
| <b><u>B. Current Contributions, 1928</u></b>   |   |   |  |  |  |  |  |   |
| 1. Report for fiscal year beginning May 1, 1928  |   | -   | Jan. 1, 1928                             | Jan. 1, 1928                           | Jan. 1, 1928                                 | Jan. 1, 1928                               | Jan. 1, 1928                           | Jan. 1, 1928                                  |
| 2. Appropriation to general budget   | \$6,000.00                                      | \$1,000.00                                      | \$ 500.00                                | \$2,434.70                             | \$6,000.00                                   | \$1,000.00                                 | \$                                     | \$2,000.00                                    |
| 3. Additional appropriations for maintenance of denominational property on West China Campus | 519.00  | -   | 145.88                                   | 3,046.60                               | 720.00                                       | 50.00                                      | -                                      | none  |
| 4. Number of missionaries supported on West China staff (man and wife counted as one)        | 6   | 1   | 3  | 2                                      | 5  | 2  | -                                      | 2   |

0879

W.C.U.V. Contributions of Cooperating Boards -2

| Item of Information  | An. Exp. For. Miss. Soc. | Women's An. Exp. For. Miss. Soc. | Church Missionary Society | Friends Service Council   | M. of For. Miss. N.E. Church | W.F.M.S. of the N. E. Church | United Church of Canada | Women's M.S. of the U. S. of C. |
|--|--------------------------|----------------------------------|---------------------------|---------------------------|------------------------------|------------------------------|-------------------------|---------------------------------|
| <b>2. Current Contributions, 1928 (cont)</b>                                 |                          |                                  |                           |                           |                              |                              |                         |                                 |
| 5. Amount paid for salary and regular allowances of such missionaries        | 10,924.00                | \$ 200.00 <sup>(1)</sup>         | \$2,750.00                | \$3,632.29 <sup>(2)</sup> | 10,813.00                    | \$1,800.00                   |                         | \$1,950.00                      |
| 6. Amount paid for travel and special allowance of such missionaries         |                          | \$25.00                          | 1,235.09                  | 826.63 <sup>(2)</sup>     | 2,974.08                     | none                         | -                       | none                            |
| 7. Accepted quota on staff, or if no accepted quota, maximum last five years | 9 (maximum)              | 1 (maximum)                      | 3 (maximum)               | 3 (maximum)               | 4 (quota)                    | 1 regular others part time   | -                       | 2 (maximum)                     |
| 8. Appropriation for support of Chinese members of staff                     | none                     | none                             | no figures available      |                           | \$35.00                      | none                         | -                       | none                            |
| 9. Any other appropriations.   | \$50.00                  | none                             | 97.25                     | \$ 350.00                 | \$4.00                       | \$1,500.00 <sup>(3)</sup>    |                         | none                            |
| 10. Total current appropriations for fiscal year covered                     | \$18,283.00              | \$2,025.00                       | \$4,728.22                | \$10,290.22               | \$21,366.08                  | \$4,350.00                   | \$                      | \$3,950.00                      |

Notes: (1) Returned to field in September, 1928  
 (2) Estimates for 1929, as 1928 was an irregular year.  
 (3) Scholarships in Women's College

2  
8  
2  
4  
4  
3  
2

0000

1881

2  
8  
2  
4  
4  
E  
2

W.O.U.U. Contributions of Cooperating Boards - 2

| Item of Interest   | Am. Exp. For. Miss. Soc. | Women's Am. Exp. For. Miss. Soc. | Church Missionary Society | Friends Service Council | Bo. of For. Miss. M.E. Church | W.F.M.F. of the M.E. Church | United Church of Canada | Women's M.S. of the U.S. or C. |
|--|--------------------------|----------------------------------|---------------------------|-------------------------|-------------------------------|-----------------------------|-------------------------|--------------------------------|
| 10. Total current appropriation for fiscal year covered                      | \$18,587.00              | \$8,057.00                       | \$4,152.52                | \$10,530.55             | \$51,366.08                   | \$4,350.00                  | \$4,350.00              | \$3,950.00                     |
| 9. Any other appropriations  | \$50.00                  | none                             | 27.52                     | \$ 250.00               | \$4.00                        | \$1,500.00 (2)              | none                    | none                           |
| 8. Appropriation for support of Chinese members of staff                     | none                     | none                             | no figures available      | \$25.00                 | none                          | none                        | none                    | none                           |
| 7. Accepted quota on staff, or if no accepted quota, maximum last five years | 2 (maximum)              | 1 (maximum)                      | 3 (maximum)               | 2 (maximum)             | 4 (quota)                     | 1 regular others part time  | -                       | 5 (maximum)                    |
| 6. Amount paid for travel and special allowances of each staff member        | \$52.00                  | 1,222.02                         | \$56.62 (2)               | \$,274.08 (2)           | none                          | none                        | -                       | none                           |
| 5. Amount paid for salary and regular allowances of staff                    | \$ 200.00 (1)            | \$5,150.00                       | \$7,622.22 (2)            | \$10,813.00             | \$1,800.00                    | \$1,800.00                  | none                    | \$1,950.00                     |

Notes: (1) Returned to field in September, 1938  
 (2) Estimate for 1939, as 1938 was an irregular year.  
 (3) Scholarship in Women's College

RECEIVED  
 EASTERN UNIVERSITIES  
 AUG 24 1939

*over*



TRANSFER

August 7, 1931

Miss Minnie V. Sandberg,  
Woman's American Baptist Foreign Mission Society,  
152 Madison Ave.,  
New York, N. Y.

My dear Miss Sandberg:

For the year 1928 we endeavored to secure a complete statement of the capital and current contributions of the different societies to the University and its work. Some of the reports were incomplete and they were not uniform. Consequently we are making another endeavor to get a complete report of these contributions up to and including the year 1930.

In your letter of October 16, 1929 to Mr. Garside, which I am returning, you state that your contribution to the University should perhaps be two or three instead of one. Up to the present, the Canadian Hospital is not under the University and we are not recording the nurses in the several hospitals. We hope that some day the hospitals will be under the University and that nurses can be included in our list. Consequently, I am indicating one missionary. Miss Argetsinger is under the Union Normal School, quite a different institution from the University. I wish it were not so, but it is.

We have found it desirable to include an average yearly furlough charge for each missionary. We have placed this at \$200 per year for each adult.

Please supply the contributions that you have made toward capital expenditure under the headings requested.

All of the items that we have been able to secure either here in the office or from your 1928 report are incorporated on the enclosed sheet under the column marked "Tentative". If they are correct, please O.K. in the "Final" column. If they are not correct, please indicate the changes or additions so that the "Final" column will be the correct column.

We are endeavoring to make as complete a report as possible to

2  
8  
2  
4  
4  
3  
2

0882

Miss Minnie V. Sandberg -2-

8-7-31

the Board of Governors' meeting in September, and we will deem it a favor if you will return this completed form to Mr. B.A.Garside as soon as possible. We are enclosing a blank which you may desire to fill in for your own files. We are also returning to you the letter that was sent from your office, giving us the data for the 1928 report, as it may aid you in supplying material for the 1930 report. Please return the letter, and oblige.

Respectfully yours,

Joseph Beech,  
President.

JB.A  
Encs.

B. A. Garside,  
Assistant Treasurer.

0003

2

8

2

4

4

3

2

Office File Copy

**THE**  
**STATEMENT OF CAPITAL AND THE ANNUAL CURRENT CONTRIBUTIONS OF**  
 (Miss. Board) Bahstet, Womens Society to  
WEST CHINA UNION UNIVERSITY  
AND ITS MISSION COLLEGE FOR THE YEAR 1950

| <u>A. CAPITAL CONTRIBUTIONS</u>  | Tentative | Final    |
|--|-----------|----------|
| 1. Land - (a) For Mission College . . . . .  | 0         | 0        |
| (b) For Board of Governors . . . . .   | 0         | 0        |
| 2. College Buildings - (a) For Mission College . . . . .   | 0         | 0        |
| (b) For Board of Governors . . . . .   | 0         | 0        |
| 3. Mission College Dormitories . . . . .   |           |          |
| 4. Residences - (a) For Mission College . . . . .  | 0         | 0        |
| (b) For Board of Governors . . . . .   | 0         | 0        |
| 5. All other capital contributions - (a) For Mission College . . . . .   | 0         | 0        |
| (b) For Board of Governors . . . . .   | 0         | 0        |
| <b>Total Capital Contributions - (a) For Mission College . . . . .</b>   | <b>0</b>  | <b>0</b> |
| (b) For Board of Governors . . . . .   | <b>0</b>  | <b>0</b> |
| <br><u>B. CURRENT CONTRIBUTIONS</u>  |           |          |
| 1. Appropriations to Board of Governors Budget . . . . .   | \$1,000   |          |
| 2. Additional appropriations for Mission College -   |           |          |
| (a) Upkeep of land and Buildings . . . . .   |           |          |
| (b) Other current maintenance . . . . .  |           |          |
| 3. Number of missionaries supported . . . . .  | (1)       |          |
| 4. Total amount paid for salary and regular allowances for such<br>missionaries (On basis of average year) . . . . . | (1) \$600 |          |
| 5. Average of yearly expenditure for missionaries' travel and<br>extra furlough charges . . . . .                    | (2) \$200 |          |
| 6. Annual appropriation for support of Chinese members on staff . . . . .  |           |          |
| 7. Any other contributions in addition to the above . . . . .  |           |          |
| <b>Total Current Annual Contributions . . . . .</b>  |           |          |

(1) quoted from 1928 report.  
 (2) Figured on basis of \$200 annually for each adult

28224432

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

## FOREIGN DEPARTMENT

MRS. NATHAN R. WOOD, VICE-PRESIDENT  
26 ACADEMY ST., ARLINGTON, MASS.  
MRS. W. S. ABERNETHY, ASST. VICE-PRESIDENT  
1349 IRIS ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDBERG, SECRETARY  
MISS HELEN L. TUFTS, CANDIDATE SECRETARY

## TREASURY DEPARTMENT

MRS. G. HOWARD ESTEY,  
CHAIRMAN FINANCE COMMITTEE  
1357 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER

## PRESIDENT

MRS. H. E. GOODMAN  
7321 SOUTH SHORE DRIVE  
CHICAGO, ILL.

## RECORDING SECRETARY

MRS. EUGENE R. MCCARTHY  
6481 ELLENWOOD AVE.  
ST. LOUIS, MO.

## ADMINISTRATIVE DEPARTMENT

MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WALNUT AVE., ARDMORE, PENN.  
MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
25 BARBERRY HILL, PROVIDENCE, R. I.  
MISS JANET S. MCKAY, SECRETARY  
MISS ESTHER WOOD, SECRETARY  
LITERATURE AND PUBLICITY  
MISS ALLENE M. BRYAN  
EDUCATIONAL SECRETARY

MRS. CURTIS LEE LAWS, CLERK OF THE BOARD  
120 EAST 31ST ST., NEW YORK CITY  
MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
25 CLINTON RD., BROOKLINE, MASS.



TRANSFER

INDEXED

August 12, 1931

My dear Dr. Beech:

I am returning to you the papers which you sent me last week. Our figures have changed somewhat since 1928-29. During the past year the Woman's American Baptist Foreign Mission Society has given \$2000 for land at West China Union University for the Woman's College. I have inserted also the figure of \$650 given for a dormitory within recent years. The figure of \$1000 annually on the maintenance budget remains. I have changed Miss Downer's salary to \$1000, which is her annual salary. The \$600 was for a portion of the year when she returned from furlo. I trust this will make clear what our Board is doing at present.

Sincerely yours,

*Minnie V. Sandberg*  
Foreign Secretary

S/B

Dr. Joseph Beech  
West China Union University  
150 Fifth Avenue  
N. Y. City

(Enc.)

0885



STATEMENT OF THE CAPITAL AND THE ANNUAL CURRENT CONTRIBUTIONS OF  
 (Miss. Board) Woman's American Baptist Foreign Miss'y Society to  
WEST CHINA UNION UNIVERSITY  
AND ITS MISSION COLLEGE FOR THE YEAR 1930

| <u>A. CAPITAL CONTRIBUTIONS</u>                                     | <u>Tentative</u> | <u>Final</u> |
|---|------------------|--------------|
| 1. Land-(a) For Mission College. . . . .                            |                  | \$2,000      |
| (b) For Board of Governors . . . . .                                | -0-              |              |
| 2. College Buildings-(a) For Mission College. . . . .               |                  |              |
| (b) For Board of Governors . . . . .                                | -0-              |              |
| 3. Mission College Dormitories. . . . .                             |                  | \$450        |
| 4. Residences-(a) For Mission College. . . . .                      |                  |              |
| (b) For Board of Governors . . . . .                                | -0-              |              |
| 5. All other capital contributions-(a) For Mission College. . . . . |                  |              |
| (b) For Bd. of Governors. . . . .                                   | -0-              |              |
| Total Capital Contributions - (a) For Mission College . . . . .     |                  |              |
| (b) For Bd. of Governors . . . . .                                  | -0-              |              |

| <u>B. CURRENT CONTRIBUTIONS</u>  |         |         |
|--|---------|---------|
| 1. Appropriations to Board of Governors Budget. . . . .  | \$1,000 | \$1,000 |
| 2. Additional appropriations for Mission College -   |         |         |
| (a) Upkeep of land and buildings. . . . .  |         |         |
| (b) Other current maintenance. . . . .   |         |         |
| 3. Number of missionaries supported. . . (Single) . . . . .  | (1)     |         |
| 4. Total amount paid for salary and regular allowances for such<br>missionaries. (On basis of average year) . (1). \$ <del>500</del> . . . . . | \$1,000 | \$1,000 |
| 5. Average of yearly expenditure for missionaries' travel and<br>extra furlough charges. . . . . (2). \$ .200 . . . . .                        | \$ .200 | \$ .200 |
| 6. Annual appropriation for support of Chinese members on staff. . . . .   |         |         |
| 7. Any other contributions in addition to the above . . . . .  |         |         |
| Total Current Annual Contributions. . . . .  |         |         |

(1) Quoted from 1928 report.  
 (2) Figured on basis of \$200 annually for each adult.



West China Union University

TRANSFER

November 11, 1931.

Miss Minnie V. Sandberg,  
Woman's Am. Baptist Foreign Mission Society,  
276 Fifth Avenue,  
New York City.

My dear Miss Sandberg:

We are enclosing herewith a copy of the tabulation prepared for the West China Board of Governors showing both the capital and current contributions of the Mission Boards cooperating in the University. We have made certain minor revisions in this statement since the Governors' meeting, based on additional information we have received from some of the cooperating Boards.

Will you please glance over the figures of the Woman's American Baptist Foreign Mission Society and let us know whether there are any corrections we should make.

I am sending copies of this table to the field for their information, and am also requesting the field to inform us of any corrections they may discover.

Very cordially yours,

BAG:PC  
Enc.

B A GARSIDE

*See "Cooperating Boards" 10/30/31*

2  
8  
2  
4  
4  
3  
2

0000

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

## FOREIGN DEPARTMENT

MRS. NATHAN R. WOOD, VICE-PRESIDENT  
26 ACADEMY ST., ARLINGTON, MASS.  
MRS. W. S. ABERNETHY, ASST. VICE-PRESIDENT  
1349 IRIS ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDBERG, SECRETARY  
MISS HELEN L. TUFTS, CANDIDATE SECRETARY

## TREASURY DEPARTMENT

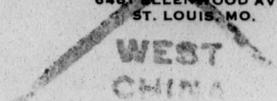
MRS. G. HOWARD ESTEY,  
CHAIRMAN FINANCE COMMITTEE  
1357 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER

## PRESIDENT

MRS. H. E. GOODMAN  
7321 SOUTH SHORE DRIVE  
CHICAGO, ILL.

## RECORDING SECRETARY

MRS. EUGENE R. MCCARTHY  
6481 ELLEN WOOD AVE.  
ST. LOUIS, MO.



TRANSFER

## ADMINISTRATIVE DEPARTMENT

MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WALNUT AVE., ARDMORE, PENN.  
MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
25 BARBERRY HILL, PROVIDENCE, R. I.  
MISS JANET S. MCKAY, SECRETARY  
MISS ESTHER WOOD, SECRETARY  
LITERATURE AND PUBLICITY  
MISS ALLENE M. BRYAN  
EDUCATIONAL SECRETARY  
MRS. CURTIS LEE LAWS, CLERK OF THE BOARD  
120 EAST 31ST ST., NEW YORK CITY  
MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
25 CLINTON RD., BROOKLINE, MASS.

November 16, 1931

My dear Mr. Garside:

I have checked the figures for the Woman's American Baptist Foreign Mission Society as you submitted them and find that they are substantially correct, I think your figure of \$2660. must be a typographical error. As I understand it, it is the sum of the first two figures, which would be \$2650.00. Otherwise I have no question on it.

Sincerely yours,

*Minnie V. Sandberg*  
Foreign Secretary

S/B  
(Enc.)

Mr. B. A. Garside  
150 Fifth Avenue  
New York City

0889

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

18th Floor  
122 Madison Avenue  
New York, N. Y.  
Cable Address: TABBYAM, New York

ADMINISTRATIVE DEPARTMENT  
MRS. HOWARD WAYNE SMITH, Vice-President  
101 Wall Street, New York  
MRS. LILLIAN B. SWANSON, Vice-President  
10 Park Street, New York  
MISS JANET S. HOGAN, Secretary  
101 Wall Street, New York  
MISS ELLER VOON, Secretary  
101 Wall Street, New York  
MISS LILLIAN V. SWANSON, Treasurer  
101 Wall Street, New York  
MRS. CURTIS LE LAKE, Clerk of the Board  
101 Wall Street, New York  
MRS. A. J. MILLER, Clerk of the Board  
101 Wall Street, New York

FIELD OFFICES  
MRS. E. C. BOGDAN  
101 Wall Street, New York  
CHICAGO, ILL.  
MRS. JUDITH B. MCKENNA  
101 Wall Street, New York  
ST. LOUIS, MO.

TRUST DEPARTMENT  
MRS. HOWARD WAYNE SMITH  
101 Wall Street, New York  
MRS. LILLIAN B. SWANSON  
101 Wall Street, New York  
MRS. JANET S. HOGAN  
101 Wall Street, New York  
MRS. ELLER VOON  
101 Wall Street, New York  
MRS. LILLIAN V. SWANSON  
101 Wall Street, New York  
MRS. CURTIS LE LAKE  
101 Wall Street, New York  
MRS. A. J. MILLER  
101 Wall Street, New York

November 16, 1931

I have checked the figures for the Women's American Baptist  
Foreign Mission Society for the year ending June 30, 1931.  
The total amount of contributions for the year is \$1,000.  
The total amount of disbursements for the year is \$1,000.  
The balance on hand at the end of the year is \$1,000.  
I have no question as to the accuracy of the figures.

Sincerely yours,  
*Mrs. Howard Wayne Smith*  
Vice-President

RECEIVED  
UNIVERSITIES  
NOV 17 1931  
JOINT OFFICE

282442

0880



West China Union University

January 11, 1932.

TRANSFER

Miss Frances H. Burr,  
Woman's American Baptist Foreign Mission Society,  
182 Madison Avenue,  
New York City.

My dear Miss Burr:

I should have brought officially to your attention before this time action No. G-978 (c) of the annual meeting of the West China Governors on September 29, 1931, which reads as follows:-

"Resolved, to credit toward the 1932 appropriations of the cooperating Mission Boards, pro rata to their contributions the amount of G \$4,000 from the surplus which has accrued on the field from gain on exchange."

Since the total of the contributions heretofore made by the cooperating Mission Boards, under mutual agreement is G \$25,000, this credit on \$4,000 amounts to 16% of the contribution of each Board.

Since the contribution of the Baptist Woman's Board has been G \$1,000, the credit allowed you on the 1932 appropriation is thus G \$160. This would leave G \$840 as the amount necessary to maintain your contribution at the established level.

We trust that this arrangement will be satisfactory to your Board.

Very sincerely yours,

B A GARSIDE  
Assistant Treasurer.

BAG:PC

0891

2  
8  
2  
4  
4  
3  
2

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

## FOREIGN DEPARTMENT

MRS. NATHAN R. WOOD, VICE-PRESIDENT  
26 ACADEMY ST., ARLINGTON, MASS.  
MRS. W. S. ABERNETHY, ASST. VICE-PRESIDENT  
1349 IRIS ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDBERG, SECRETARY  
MISS HELEN L. TUFTS, CANDIDATE SECRETARY

## TREASURY DEPARTMENT

MRS. G. HOWARD ESTEY,  
CHAIRMAN FINANCE COMMITTEE  
1357 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER

## PRESIDENT

MRS. H. E. GOODMAN  
7321 SOUTH SHORE DRIVE  
CHICAGO, ILL.

## RECORDING SECRETARY

MRS. EUGENE R. MCCARTHY  
6481 ELLENWOOD AVE.  
ST. LOUIS, MO.

January 12, 1932

WEST  
CHINA

## ADMINISTRATIVE DEPARTMENT

MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WALNUT AVE., ARDMORE, PENN.  
MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
25 BARBERRY HILL, PROVIDENCE, R. I.  
MISS JANET S. MCKAY, SECRETARY  
MISS ESTHER WOOD, SECRETARY  
LITERATURE AND PUBLICITY  
MISS ALLENE M. BRYAN  
EDUCATIONAL SECRETARY

MRS. CURTIS LEE LAWS, CLERK OF THE BOARD  
120 EAST 31ST ST., NEW YORK CITY  
MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
25 CLINTON RD., BROOKLINE, MASS.

Mr. B. A. Garside  
150 Fifth Avenue  
New York City

Dear Mr. Garside:

TRANSFER

I am in receipt of your letter of January 11 relative to our credit on account of favorable exchange in China. I note that our Board receives a credit of \$160.00 Gold and we have made the proper notation on our records and will send you at the regular time our payments totalling \$840.

Thanking you for this information,  
we are

Very truly yours

*Frances K. Burr*

Frances K. Burr, Treasurer

FKB:MMc

0892

2  
8  
2  
4  
4  
3  
2

Woman's American Baptist Foreign Mission Society

18th Floor  
122 Madison Avenue  
New York, N. Y.  
Cable Address: "TABOYAN, New York"

ADMINISTRATIVE DEPARTMENT  
PRESIDENT: MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WASHINGTON ST., BROOKLYN, N.Y.  
VICE-PRESIDENT: MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
29 BARCLAY ST., NEW YORK, N.Y.  
SECRETARY: MISS JANEY B. MCKAY, SECRETARY  
LITERATURE AND PUBLICATIONS: MISS ESTHER WOOD, SECRETARY  
MISS ALLEN M. BRYAN, SECRETARY  
TREASURER: MRS. CHARLES LEE LANE, CLERK OF THE BOARD  
100 WEST 31ST ST., NEW YORK CITY  
MISS A. J. MILLER, ASST. CLERK OF THE BOARD  
22 CLINTON ST., BROOKLYN, N.Y.

RECORDING SECRETARY: MRS. EUGENE R. MCCARTHY  
681 E. LEXINGTON AVE.  
ST. LOUIS, MO.  
PRESIDENT: MRS. H. E. GOODMAN  
1351 SOUTH BROAD DRIVE  
CHICAGO, ILL.

FOREIGN DEPARTMENT  
MRS. NATHAN P. WOOD, VICE-PRESIDENT  
28 ACACENT ST., WASHINGTON, D.C.  
MRS. W. S. ARBETHY, ASST. VICE-PRESIDENT  
1345 N. ST., WASHINGTON, D.C.  
MISS MINNIE V. SANDBERG, SECRETARY  
MISS HELEN L. TUTT, CANADIAN SECRETARY

TREASURY DEPARTMENT  
MRS. G. HOWARD ESTEV  
CANTON, MASS.  
MISS FRANCES K. BURN, TREASURER

January 12, 1932



Mr. B. A. ...  
120 ...  
New York City

Dear Mr. ...

I am in receipt of your letter of  
January 11 relative to our credit on account  
of exchange in China. I hope  
that our Board receives a credit of \$100.00  
and will send you the proper  
on our records and will send you the  
the our payments totaling \$100.

Thanking you for this information,

Very truly yours

Frances K. Burn, Treasurer

RECEIVED  
UNIVERSITIES  
JAN 13 1932  
JOINT OFFICE

00893

282442

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

## FOREIGN DEPARTMENT

MRS. NATHAN R. WOOD, VICE-PRESIDENT  
26 ACADEMY ST., ARLINGTON, MASS.  
MRS. W. S. ABERNETHY, ASST. VICE-PRESIDENT  
1349 IRIS ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDBERG, SECRETARY  
MISS HELEN L. TUFTS, CANDIDATE SECRETARY

## TREASURY DEPARTMENT

MRS. G. HOWARD ESTEY,  
CHAIRMAN FINANCE COMMITTEE  
1357 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER

## PRESIDENT

MRS. H. E. GOODMAN  
7921 SOUTH SHORE DRIVE  
CHICAGO, ILL.  
RECORDING SECRETARY  
MRS. EUGENE R. MCCARTHY  
6481 ELLENWOOD AVE.  
ST. LOUIS, MO.

## ADMINISTRATIVE DEPARTMENT

MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WALNUT AVE., ARDMORE, PENN.  
MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
25 BARBERRY HILL, PROVIDENCE, R. I.  
MISS JANET S. MCKAY, SECRETARY  
MISS ESTHER WOOD, SECRETARY  
LITERATURE AND PUBLICITY  
MISS ALLENE M. BRYAN  
EDUCATIONAL SECRETARY  
MRS. CURTIS LEE LAWS, CLERK OF THE BOARD  
120 EAST 31ST ST., NEW YORK CITY  
MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
25 CLINTON RD., BROOKLINE, MASS.



**TRANSFER**

June 3rd, 1932.

Mr. B. A. Garside,  
150 Fifth Avenue,  
New York City, N.Y.

My dear Mr. Garside:

We are enclosing herewith check in the amount of \$420.00 to cover the first half of the year 1932-1933 as our share toward the expenses of the West China Union University.

You will remember that on January 11th you advised us that due to the favorable exchange in China our Board will receive a credit of \$160.00. Therefore, instead of sending you \$500.00 as the first payment as heretofore, we have deducted \$80.00, making the payment \$420.00 and the same amount will be sent to you in December.

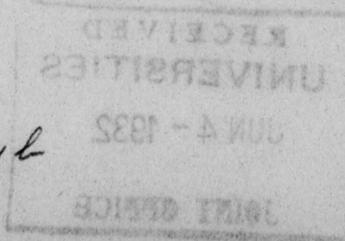
With kind wishes, I am,

most cordially yours,

*Frances K. Burr*  
Frances K. Burr, Treasurer

AHL.  
Enclosure.

\$420.00 check incl.  
Dep. 6/6/32 - % 1316



0894

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS: 'WOMAN', NEW YORK

ADMINISTRATIVE DEPARTMENT  
MRS. HOWARD WATKINS, VICE-PRESIDENT  
117 AVENUE A, BROOKLYN, N. Y.  
MRS. LILLIE E. SWAIN, ASST. VICE-PRESIDENT  
AT HARRIS HILL, BROOKLYN, N. Y.  
MISS JANE S. MCKAY, SECRETARY  
MISS TETTER WOOD, SECRETARY  
MISS LUCY M. BRYAN, SECRETARY  
EDUCATIONAL DEPARTMENT  
MRS. CURTIS LEE LAMB, CLERK OF THE BOARD  
120 EAST 57TH ST., NEW YORK CITY  
MRS. A. J. MILLER, ASST. CLERK OF THE BOARD  
121 EAST 57TH ST., BROOKLYN, N. Y.

PRESIDENT  
MRS. H. E. GOODMAN  
1211 SOUTH GOODE DRIVE  
CHICAGO, ILL.  
RECORDING SECRETARY  
MRS. EUGENE R. MCKENRY  
6821 N. LEXINGTON AVE.  
ST. LOUIS, MO.

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD, VICE-PRESIDENT  
120 CACENY ST., ALBANY, N. Y.  
MRS. W. S. BERRINGTON, ASST. VICE-PRESIDENT  
1243 1/2 ST. WASHINGTON, D. C.  
MISS MINNIE V. SANDERS, SECRETARY  
MISS HELEN L. TURTLE, CLERICAL SECRETARY  
TREASURY DEPARTMENT  
MRS. G. HOWARD ESTEY  
CHAIRMAN FINANCE COMMITTEE  
1257 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER



June 2nd, 1932

Mr. B. A. Carls  
150 Fifth Avenue  
New York City, N. Y.

Dear Mr. Carls:

The enclosed herewith checks in the amount of \$420.00 to cover the first half of the year 1932-1933 on our share toward the expenses of the West China University.

You will remember that on January 15th you advised us that due to the favorable exchange in China our Board will receive a credit of \$100.00. Therefore instead of sending you \$500.00 as the first payment as heretofore, we have deducted \$80.00, making the payment \$420.00 and the same amount will be sent to you in December.

With kind wishes, I am,

Very cordially yours,

*Frances K. Burr*  
Frances K. Burr, Treasurer

RECEIVED  
UNIVERSITIES  
JUN 4 - 1932  
JOINT OFFICE

Enclosure

282442

5980

Woman's American Baptist Foreign Mission Society  
152 Madison Avenue New York, N. Y.

PRESIDENT  
MRS. HERBERT E. GOODMAN  
VICE PRESIDENTS  
MRS. NATHAN R. WOOD  
MRS. HOWARD WAYNE SMITH



IN SIXTY YEARS  
648 MISSIONARIES HAVE  
GONE TO THE FOREIGN FIELD.

Sixtieth Anniversary

1871-1931

TRANSFER



November 3 1932

Mr. B. A. Garside  
150 Fifth Avenue  
New York City

My dear Mr. Garside:

I am writing you as Treasurer of the West China Union University, asking if you will kindly give me a list of the different denominational Boards contributing toward the college, and the amount which each Board appropriates annually; also what each Board contributes in teachers or staff members.

We are making a study of our own appropriations and it will help us greatly if we can have before us the total amount which each Union College receives from the various Boards towards its annual budget.

Thanking you for this information and with cordial good wishes, I am

Very sincerely yours,

*Frances K. Burr*  
Frances K. Burr, Treasurer

FKB:MMc

0896

2  
8  
2  
4  
4  
3  
2

Women's American League for Foreign Missions  
125 South Avenue  
New York, N. Y.



**RECEIVED**  
**UNIVERSITIES**  
NOV 4 - 1932  
**JOINT OFFICE**

2  
8  
2  
5  
5  
3  
2

0897



West China Union University

TRANSFER

November 10, 1932 #1

Miss Frances K. Burr  
Woman's American Baptist Foreign Mission Society  
152 Madison Avenue  
New York City

My dear Miss Burr:

Let me acknowledge receipt of your letter of November 3rd. In this you ask for a list of the denominational Boards contributing toward the support of West China Union University, the amount which each Board appropriates annually, and also what each Board contributes in teachers or staff members. We are giving below a tabulation showing these facts.

The number of staff members supported is based on the year 1930, as that is the latest date for which we have this information available. I believe that the number for 1932 would not be materially changed.

The contributions from the various Boards are given for the year 1932. Normally the Mission Boards contribute a total of G\$25,000. toward the University budget; but this year, the West China Board of Governors voted to restore G\$8,000 to the cooperating Boards from gain on exchange accrued during recent years. This refund was pro rated among the Boards as indicated. I believe that all Boards will contribute this year the net amounts requested, totalling G\$17,000. As a matter of fact, some have already paid in more than the amount asked of them, and we are crediting the overpayment as an advance on 1933, or else returning the overpayment by check, as the individual Board may request.

MISSION BOARDS' SUPPORT OF WEST CHINA UNION UNIVERSITY

| <u>Board</u>              | <u>Personnel Supported 1930</u> | <u>Budgeted Amount</u> | <u>Rebates on Gain on Exch.</u> | <u>Net Required</u> |
|---------------------------|---------------------------------|------------------------|---------------------------------|---------------------|
| American Baptists         | 7                               | 6,000.00               | 1,920.00                        | 4,080.00            |
| American Baptist, Women   | 1                               | 1,000.00               | 320.00                          | 680.00              |
| Church Missionary Society | 2½                              | 500.00                 | 160.00                          | 340.00              |
| Friends Service Council   | 1                               | 2,500.00               | 800.00                          | 1,700.00            |
| Methodist                 | 4½                              | 6,000.00               | 1,920.00                        | 4,080.00            |
| Methodist, Women          | 1                               | 1,000.00               | 320.00                          | 680.00              |
| United Ch. of Canada      | 14                              | 6,000.00               | 1,920.00                        | 4,080.00            |
| U. C. C., Women           | 1½                              | 2,000.00               | 640.00                          | 1,360.00            |
|                           | <u>32½</u>                      | <u>25,000.00</u>       | <u>8,000.00</u>                 | <u>17,000.00</u>    |

Very sincerely yours,

0898



West China Union University

TRANSFER

November 10, 1932 #2

Miss Frances K. Burr  
Woman's American Baptist Foreign Mission Society  
152 Madison Avenue  
New York City

My dear Miss Burr:

You will be glad to learn that the West China Board of Governors at its annual meeting in Toronto on October 25th and 26th, voted to refund to the cooperative Mission Boards a total of G\$4,000. to be taken from the surplus accruing in recent years from gain on exchange. This is in addition to another refund for a like amount voted by the West China Governors in September, 1931. The anticipated contribution from the Woman's American Baptist Foreign Mission Society, as shown in our 1932 budget is G\$1,000. Your pro rata share of the second refund is G\$160. which, added to the earlier refund of \$160. makes your total refund \$320., and leaves \$680. as the net amount needed from your Society to complete its obligation to the 1932 budget.

According to our records, we have received from you to date one remittance for G\$420., sent us about June 5, 1932. Thus there remains a balance of \$260. due from your Society to complete the amount requested from it for the fiscal year ending December 31, 1932.

At the meeting in Toronto, the West China Governors voted that in view of the continued financial difficulties confronting all our cooperating Mission Boards, a further refund be made on account of gain on exchange, for the calendar year 1933 on the basis of G\$4,000. The pro rata share of your Society in this refund is G\$160., leaving the net contribution requested from you for 1933 as G\$840. We request that you bring this to the attention of the proper officers and committees of your Society, and that you urge that their appropriation for next year should not fall below this reduced figure.

Very sincerely yours,

Assistant Treasurer

0899

2  
8  
2  
4  
4  
3  
2

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

## FOREIGN DEPARTMENT

MRS. NATHAN R. WOOD, VICE-PRESIDENT  
30 EVANS WAY, BOSTON, MASS.  
MRS. W. S. ABERNETHY, ASST. VICE-PRESIDENT  
1349 IRIS ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDBERG,  
FOREIGN & CANDIDATE SECRETARY

## TREASURY DEPARTMENT

MRS. G. HOWARD ESTEY,  
CHAIRMAN FINANCE COMMITTEE  
1357 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER

## PRESIDENT

MRS. H. E. GOODMAN  
7321 SOUTH SHORE DRIVE  
CHICAGO, ILL.

## RECORDING SECRETARY

MISS MARGARET APPLGARH  
120 EAST 75TH STREET  
NEW YORK CITY

## ADMINISTRATIVE DEPARTMENT

MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WALNUT AVE., ARDMORE, PENN.

MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
25 BARBERRY HILL, PROVIDENCE, R. I.

MISS JANET S. MCKAY, SECRETARY

MISS ESTHER WOOD, SECRETARY  
LITERATURE AND PUBLICITY

MISS ALLENE M. BRYAN  
EDUCATIONAL SECRETARY

MRS. CURTIS LEE LAWS, CLERK OF THE BOARD  
120 EAST 31ST ST., NEW YORK CITY

MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
25 CLINTON RD., BROOKLINE, MASS.

November 25th  
1932

TRANSFER

Mr. B. A. Garside  
150 Fifth Avenue  
New York City



My dear Mr. Garside:

I received your letter of November 10 several days ago, but I was deferring my answer until after our Budget Committee Meeting which was held last week. I want to thank you most cordially for the full information which you gave me regarding the amounts given by the cooperating Societies for the West China Union University. This was a great help to us in our Budget Meeting. We noted with a great deal of interest and much appreciation your action regarding the adjustment on account of exchange and the credit which you are giving us as our pro rata share.

In common with all the Boards, we are facing a very serious problem in the building of our budget for 1933-4. It is absolutely necessary that we cut not only in a few places, but all down the line. It is impossible yet, to report what the outcome will be in the matter of our contributions for the Union Colleges until after our meeting in January. In the meantime, please be assured of our heartiest sympathy and our willingness to cooperate in the very fullest measure possible.

Very truly yours

*Frances K. Burr*  
Frances K. Burr, Treasurer

FKB:MMc

0900

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

187 FLOOR  
132 MADISON AVENUE  
NEW YORK, N. Y.  
CALL ADDRESS: TAYLOR, NEW YORK

ADMINISTRATIVE DEPARTMENT  
MRS. HOWARD VANCE SMITH, VICE PRESIDENT  
MRS. L. E. SWAIN, ASST. VICE PRESIDENT  
MRS. J. B. WOOD, SECRETARY  
MRS. W. H. BRYAN, TREASURER  
MRS. C. L. LAW, CLERK OF THE BOARD  
MRS. M. L. BROWN, CLERK OF THE BOARD  
MRS. J. B. WOOD, CLERK OF THE BOARD

OFFICE  
MRS. F. L. COOKMAN  
MRS. J. B. WOOD  
MRS. W. H. BRYAN  
MRS. C. L. LAW  
MRS. M. L. BROWN

FOURTH DEPARTMENT  
MRS. J. B. WOOD, PRESIDENT  
MRS. W. H. BRYAN, VICE PRESIDENT  
MRS. C. L. LAW, SECRETARY  
MRS. M. L. BROWN, TREASURER  
MRS. J. B. WOOD, CLERK OF THE BOARD

November 26th  
1932



Mr. A. A. ...  
1110 Avenue  
New York City

I received your letter of November 10  
re: your offer of \$1000.00 for the  
purchase of the building at 1110 Avenue  
New York City. I am glad to hear  
that you are interested in the  
building and I am sure that you  
will find it a most desirable  
investment. I am sure that you  
will find it a most desirable  
investment. I am sure that you  
will find it a most desirable  
investment.

In answer to all the letters, the  
feeling a very warm one in the  
office for 1932-33. It is a  
very warm one in the office for  
1932-33. It is a very warm one  
in the office for 1932-33. It is  
a very warm one in the office  
for 1932-33. It is a very warm  
one in the office for 1932-33.

Very truly yours

RECEIVED  
UNIVERSITIES  
NOV 26 1932  
JOINT OFFICE

2  
8  
2  
4  
4  
E  
2

10901

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

**FOREIGN DEPARTMENT**  
MRS. NATHAN R. WOOD, VICE-PRESIDENT  
30 EVANS WAY, BOSTON, MASS.  
MRS. W. S. ABERNETHY, ASST. VICE-PRESIDENT  
1349 IRIS ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDBERG,  
FOREIGN & CANDIDATE SECRETARY

**TREASURY DEPARTMENT**  
MRS. G. HOWARD ESTEY,  
CHAIRMAN FINANCE COMMITTEE  
1357 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER

**PRESIDENT**  
MRS. H. E. GOODMAN  
7321 SOUTH SHORE DRIVE  
CHICAGO, ILL.  
**RECORDING SECRETARY**  
MISS MARGARET APPLGARTH  
120 EAST 78TH STREET  
NEW YORK CITY

**ADMINISTRATIVE DEPARTMENT**  
MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WALNUT AVE., ARDMORE, PENN.  
MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
25 BARBERRY HILL, PROVIDENCE, R. I.  
MISS JANET S. MCKAY, SECRETARY  
MISS ESTHER WOOD, SECRETARY  
LITERATURE AND PUBLICITY  
MISS ALLENE M. BRYAN  
EDUCATIONAL SECRETARY  
MRS. CURTIS LEE LAWS, CLERK OF THE BOARD  
120 EAST 31ST ST., NEW YORK CITY  
MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
25 CLINTON RD., BROOKLINE, MASS.

January 23  
1933



TRANSFER

Mr. B. A. Garside  
150 Fifth Avenue  
New York City

My dear Mr. Garside:

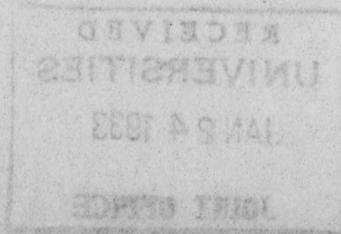
Miss Sandberg has just referred to me your letter of January 20 and I have taken up the matter of the Woman's Committee of the West China Board of Governors.

As Secretary of the Woman's Home Committee, I am writing both Mrs. Hales and Mrs. Baker in regard to the other members on the Woman's Home Committee as provided for in the Constitution of the Woman's College.

Very cordially yours

*Frances K. Burr*  
Frances K. Burr, Secretary

FKB:MMc



0902

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

125 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS: TAVOYAK, NEW YORK

ADMINISTRATIVE DEPARTMENT  
MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WEST 42ND STREET, NEW YORK  
MRS. LILLIE E. SWAIN, ASST. VICE-PRESIDENT  
45 BARRETT HILL, PROVIDENCE, R. I.  
MISCELLANEOUS SECRETARY  
MRS. LETHBRIDGE WOOD, SECRETARY  
111 WEST 42ND STREET, NEW YORK  
MRS. ALLEN M. BRYAN  
EDUCATIONAL SECRETARY  
MRS. LILLIE E. SWAIN, CLERK OF THE BOARD  
111 WEST 42ND STREET, NEW YORK  
MRS. LETHBRIDGE WOOD, CLERK OF THE BOARD  
111 WEST 42ND STREET, NEW YORK

PRESIDENT  
MRS. H. J. GOODMAN  
1211 BULL HORN DRIVE  
CHICAGO, ILL.  
RECORDING SECRETARY  
MRS. MARGARET APPELLOATH  
128 EAST 79TH STREET  
NEW YORK CITY

FOREIGN DEPARTMENT  
MRS. NATHAN H. WOOD, VICE-PRESIDENT  
30 EVANSWAY, WESTON, MASS.  
MRS. W. B. ABBOTT, ASST. VICE-PRESIDENT  
111 WEST 42ND STREET, NEW YORK  
MRS. MILDRED J. SANDERS  
FOREIGN & CANADIAN SECRETARY  
111 WEST 42ND STREET, NEW YORK  
TREASURY DEPARTMENT  
MRS. D. HOWARD SMITH  
111 WEST 42ND STREET, NEW YORK  
MRS. MARGARET APPELLOATH, CLERK  
111 WEST 42ND STREET, NEW YORK  
MRS. FRANCES A. BURT, TREASURER  
111 WEST 42ND STREET, NEW YORK

JANUARY 23  
1933



Mr. E. A. Gerstle  
150 Fifth Avenue  
New York City

My dear Mr. Gerstle:

Miss Sanders has just referred to  
my letter of January 20 and I have taken  
up the matter of the Woman's Committee of the  
West China Board of Governors.

As Secretary of the Woman's Home  
Committee, I am writing both Mrs. Hales and  
Mrs. Baker in regard to the other members on  
the Woman's Home Committee as provided for  
in the Constitution of the Woman's College.

Very cordially yours

*Frances A. Burt*  
Frances A. Burt, Secretary

FEB:KMS

RECEIVED  
UNIVERSITIES  
JAN 24 1933  
JOINT OFFICE

E090

282442

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.

CABLE ADDRESS, "TAVOYAM, NEW YORK"

## FOREIGN DEPARTMENT

MRS. NATHAN R. WOOD, VICE-PRESIDENT  
30 EVANS WAY, BOSTON, MASS.  
MRS. W. S. ABERNETHY, ASST. VICE-PRESIDENT  
1349 IRIS ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDBERG,  
FOREIGN & CANDIDATE SECRETARY

## TREASURY DEPARTMENT

MRS. G. HOWARD ESTEY,  
CHAIRMAN FINANCE COMMITTEE  
1357 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER

## PRESIDENT

MRS. H. E. GOODMAN  
7921 SOUTH SHORE DRIVE  
CHICAGO, ILL.

## RECORDING SECRETARY

MISS MARGARET APPLGARTH  
120 EAST 75TH STREET  
NEW YORK CITY

## ADMINISTRATIVE DEPARTMENT

MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WALNUT AVE., ARDMORE, PENN.

MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
25 BARBERRY HILL, PROVIDENCE, R. I.

MISS JANET S. MCKAY, SECRETARY

MISS ESTHER WOOD, SECRETARY  
LITERATURE AND PUBLICITY

MISS ALLENE M. BRYAN  
EDUCATIONAL SECRETARY

MRS. CURTIS LEE LAWS, CLERK OF THE BOARD  
120 EAST 31ST ST., NEW YORK CITY

MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
25 CLINTON RD., BROOKLINE, MASS.

April 3, 1933

ack 4/4

TRANSFER

Mr. C. A. Evans  
150 Fifth Avenue  
New York City



My dear Mr. Evans:

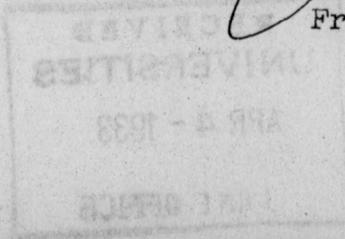
I am in receipt of your letter of March 30 in which you quote Action E-1013 which was passed by the West China Executive Committee in May 1932. I note that no communication has yet been sent to the field in this regard and that you have raised the question as to whether or not we wish to follow this up. I also note that you have suggested that Mr. Arnup communicate with me as Chairman of this Committee. I hasten to write you that I think there is some error here as I am quite sure that Dr. James H. Franklin was appointed Chairman of this Committee instead of myself and I would suggest that communication be had with him in regard to this matter.

Expressing my own personal views however, would say that no audit is complete unless all funds received and expended are included in the audit regardless of the source of the contribution, unless of course, it is a personal gift made to the individual in which case of course, it is not for the work and has no place in a general audit.

Very sincerely yours

Frances K. Burr, Treasurer

FKB:MMc



0904

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

187th Floor  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS: "WAMBSA, NEW YORK"

ADMINISTRATIVE DEPARTMENT  
MRS. HOWARD WYATT SMITH, VICE-PRESIDENT  
111 WALTON AVE. ANCHORAGE, ALASKA  
MRS. LILLIE E. SWAIN, ASST. VICE-PRESIDENT  
12 BRADSHAW HILL, BROOKLYN, N. Y.  
MISS JANE S. MCKAY, SECRETARY  
1032 EIGHTH WOOD, SEATTLE, WASH.  
MISS ALICE M. DRYAN, TREASURER  
120 EAST 10TH ST., NEW YORK CITY  
MISS CHITTY LEE, CLERK OF THE BOARD  
103 WEST 14TH ST., NEW YORK CITY  
MISS J. J. MILLER, ASST. CLERK OF THE BOARD  
22 CENTRAL SCHOOLING, MASS.

PRESIDENT  
MRS. H. E. GOODMAN  
121 NORTH BROADWAY  
CHICAGO, ILL.  
VICE-PRESIDENT  
MISS MARGARET SPRAGAR  
150 EAST 20TH STREET  
NEW YORK CITY

FOREIGN DEPARTMENT  
MRS. NATHAN B. WOOD, VICE-PRESIDENT  
30 PARK ST., BOSTON, MASS.  
MRS. W. C. WINTERBURY, ASST. VICE-PRESIDENT  
1030 15TH ST., WASHINGTON, D. C.  
MRS. MARY V. BARBER  
1000 15TH ST., WASHINGTON, D. C.  
TREASURER  
MRS. G. HOWARD ESTEY  
1200 15TH ST., WASHINGTON, D. C.  
MISS FRANCES K. BURR, CLERK



I am in receipt of your letter of March 30 in which you quote Action 1-1913 which was passed by the West China Executive Committee in May 1913. I am sorry to hear that you have not been able to carry out this action and that you have not yet received the necessary funds to do so. I am sorry to hear that you have not yet received the necessary funds to do so. I am sorry to hear that you have not yet received the necessary funds to do so.

Expressing my own personal views, I would say that no matter how complete these efforts may be, they are not sufficient to meet the needs of the people of the West China. It is a personal view, but I believe that the West China Executive Committee should be given the authority to raise funds for the purpose of meeting the needs of the people of the West China.

Very sincerely yours,  
*Frances K. Burr*

RECEIVED  
UNIVERSITIES  
APR 4 - 1933  
JANT OFFICE

2  
8  
2  
4  
4  
E  
2

5090



West China Union University

April 4, 1933

Miss Frances K. Burr  
152 Madison Avenue  
New York, New York

TRANSFER

My dear Miss Burr

I am very sorry indeed that you have not been advised of your election as Chairman of the Auditing Committee of West China Union University. This election took place at the Annual Meeting of the Board of Governors on October 25-26, 1932 at Toronto, Canada. Dr. Franklin was formerly Chairman of this Committee but at each election endeavored to be relieved of the responsibility claiming he was not familiar with matters of this nature. The Committee consists of yourself as Chairman, Mr. Forest Smith, and Dr. J. H. Arnup.

Very sincerely yours

Assistant Treasurer

CAE:MS

0906

2  
8  
2  
4  
4  
3  
2

*Burr*  
Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT

MRS. NATHAN R. WOOD, VICE-PRESIDENT  
30 EVANS WAY, BOSTON, MASS.  
MRS. W. S. ABERNETHY, ASST. VICE-PRESIDENT  
1349 IRIS ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDBERG,  
FOREIGN & CANDIDATE SECRETARY

TREASURY DEPARTMENT

MRS. G. HOWARD ESTEY,  
CHAIRMAN FINANCE COMMITTEE  
1357 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER

PRESIDENT

MRS. H. E. GOODMAN  
7321 SOUTH SHORE DRIVE  
CHICAGO, ILL.

RECORDING SECRETARY

MISS MARGARET APPLGARTH  
120 EAST 75TH STREET  
NEW YORK CITY

ADMINISTRATIVE DEPARTMENT

MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WALNUT AVE., ARDMORE, PENN.

MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
25 BARBERRY HILL, PROVIDENCE, R. I.

MISS JANET S. MCKAY, SECRETARY

MISS ESTHER WOOD, SECRETARY  
LITERATURE AND PUBLICITY

MISS ALLENE M. BRYAN  
EDUCATIONAL SECRETARY

MRS. CURTIS LEE LAWS, CLERK OF THE BOARD  
120 EAST 31ST ST., NEW YORK CITY

MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
25 CLINTON RD., BROOKLINE, MASS.

TRANSFER



April 4, 1933.

*noted  
Wood. required*

Mr. B. A. Garside, Treas.  
150 Fifth Avenue,  
New York, N.Y.

INDEXED

My dear Mr. Garside:

In your letter to us of November 10th you advised us that on account of the favorable exchange our appropriation for 1933-1934 would amount to \$840. This is, of course, on the same basis as we have been making our appropriation of \$1,000.

On account of our very serious financial situation, we have been obliged to reduce our appropriation for Union Colleges and the figure for the West China Union University for 1933-1934 was reduced from \$1,000. to \$800. This will mean only \$40.00 less this year than you were planning on.

It has been our custom to send you our payments on the appropriation in June and December, therefore, next June we will send you a check for \$400. and in December the same amount.

With very kindest regards, I am,

Very cordially yours,

*Frances K. Burr*

Frances K. Burr, Treasurer.

FKB.AHL

*Fiscal year runs from May 1 to April 30*

0907

Women's American Baptist Foreign Mission Society

187th Floor  
122 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS: "WAMBS," NEW YORK

ADMINISTRATIVE DEPARTMENT  
MRS. HOWARD WYNE SMITH, VICE-PRESIDENT  
201 WALKER AVE. ARMONK, N.Y.  
MRS. CELIE E. SWAIN, PRESIDENT  
22 WEST 11th ST., BROOKLYN, N. Y.  
MISS JANE E. HOKAY, SECRETARY  
MISS ESTHER WOOD, SECRETARY  
LITERATURE AND EDUCATION  
MISS ALICE M. SHAW  
EDUCATIONAL SECRETARY  
MRS. CURTIS LEE LAW, CLERK OF THE BOARD  
120 EAST 57th ST., NEW YORK CITY  
MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
28 CENTRAL TO BROOKLYN, N.Y.

PRESIDENT  
MRS. H. E. GOODMAN  
3331 SOUTH SHORE DRIVE  
CHICAGO, ILL.  
RECORDING SECRETARY  
MISS MARGARET APRIL DART  
180 EAST 74th ST.  
NEW YORK CITY

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD, VICE-PRESIDENT  
32 EVANS WAY, BOSTON, MASS.  
MRS. W. S. WHEATLEY, ASST. VICE-PRESIDENT  
1005 15th ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDERS  
FOREIGN & CHURCH SECRETARY  
MISS FRANCES K. DURR, TREASURER  
TREASURY DEPARTMENT  
MRS. R. HOWARD SMITH  
CHURCH & BOARD SECRETARIES  
100 EAST 74th ST., NEW YORK CITY



INDEXED

My dear Mr. Garfield:  
In your letter to us of November 19th you advised us that of account of the exchange of currencies for 1933-1934 would amount to \$250. This is, of course, on the basis as we have been making our calculation of \$1,000.  
On account of currency values (financial situation, we have been obliged to reduce our contribution for Union College and the figure for the West China Union University for 1933-1934 was reduced from \$1,000 to \$800. This will mean only \$400 less this year than you were planning on.  
It has been our custom to send you our payments on the appropriation in June and December. Therefore, next June we will send you a check for \$400 and in December the same amount.

With very kindest regards,  
Sincerely yours,  
Frances K. Durr

**RECEIVED  
UNIVERSITIES  
APR 5 - 1933  
JOINT OFFICE**

2  
8  
2  
4  
4  
E  
2

8090

(American Baptist - Women's Bd.)

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"



**FOREIGN DEPARTMENT**  
MRS. NATHAN R. WOOD, VICE-PRESIDENT  
30 EVANS WAY, BOSTON, MASS.  
MRS. W. S. ABERNETHY, ASST. VICE-PRESIDENT  
1349 IRIS ST., WASHINGTON, D. C.  
MISS MINNIE V. SANDBERG,  
FOREIGN & CANDIDATE SECRETARY

**TREASURY DEPARTMENT**  
MRS. G. HOWARD ESTEY,  
CHAIRMAN FINANCE COMMITTEE  
1357 PRESIDENT ST., BROOKLYN, N. Y.  
MISS FRANCES K. BURR, TREASURER

**PRESIDENT**  
MRS. H. E. GOODMAN  
7321 SOUTH SHORE DRIVE  
CHICAGO, ILL.  
**RECORDING SECRETARY**  
MISS MARGARET APPEGARH  
120 EAST 75TH STREET  
NEW YORK CITY

April 12 1933

TRANSFER

**ADMINISTRATIVE DEPARTMENT**  
MRS. HOWARD WAYNE SMITH, VICE-PRESIDENT  
111 WALNUT AVE., ARDMORE, PENN.  
MRS. LESLIE E. SWAIN, ASST. VICE-PRESIDENT  
25 BARBERRY HILL, PROVIDENCE, R. I.  
MISS JANET S. MCKAY, SECRETARY  
MISS ESTHER WOOD, SECRETARY  
LITERATURE AND PUBLICITY  
MISS ALLENE M. BRYAN  
EDUCATIONAL SECRETARY  
MRS. CURTIS LEE LAWS, CLERK OF THE BOARD  
120 EAST 31ST ST., NEW YORK CITY  
MRS. A. L. MILLER, ASST. CLERK OF THE BOARD  
25 CLINTON RD., BROOKLINE, MASS.

Mr. C. A. Evans, Assistant Treasurer  
150 Fifth Avenue  
New York City

My dear Mr. Evans:

In our telephone conversation yesterday I said I would write you immediately and answer the points brought up in Mr. Arnup's letter of April 3. I have just conferred with Mr. Forrest Smith who is the other member on the Auditing Committee and he quite agrees with me that it will be much better to wait now until the end of the 18 months period and make a clean audit at that time and after that, there would be of course, an annual audit. If the Auditing Committee is unanimous on that point, I assume that we can call that matter closed. I will write Mr. Arnup to that effect and probably enclose a copy of this letter to him.

In regard to the other matter about which we talked yesterday - that is, the advisability of including in the audit all funds received on the field as well as those appropriated by Boards, would say that Mr. Smith and I are of the same opinion that these funds should be included. Personally, I feel that if they are not, some statement would have to be made on the auditor's report that funds received on the field are not included. If you approve of the plan will you, or whoever is responsible for corresponding with the field, advise them of this suggestion of the Auditing Committee and see that the necessary data is received if possible in time for the next audit.

In that connection, I might say that since

0909

2  
8  
2  
4  
4  
3  
2

Mr. Evans

- 2 -

April 12, 1933

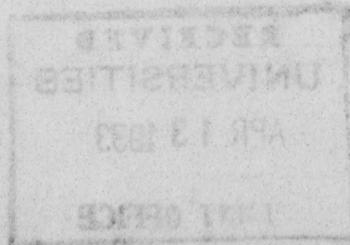
These funds on the field have never yet been audited, I would suggest that a report for the year previous be sent for inclusion in our audit at the close of this 18 months period, and then sent regularly, even though the period covered would not exactly correspond with the dates of the annual audit. If my idea seems to be somewhat foggy, I will be glad to talk with you further about it.

With very kindest regards to you, I am

Very sincerely yours,

*Frances K. Burr*  
Frances K. Burr, Treasurer

FKB:MMc



09 10

2  
8  
2  
5  
5  
M  
2

April 12, 1933

- 3 -

Mr. Evans

These books on the fields have never yet been edited. I would suggest that a report for the year previous be sent for inclusion in our report of the state of this 12 months period, and then sent separately. Even though the period covered would not exactly correspond with the dates of the annual audit. If you think it would be some- what better, I will be glad to talk with you further about it.

With very kindest regards to you, I am

Very sincerely yours,

*Francis A. Davis*  
Francis A. Davis, Treasurer

FAD:mc

RECEIVED  
UNIVERSITIES  
APR 13 1933  
JOINT OFFICE

2  
8  
2  
4  
4  
3  
2

0911



West China Union University

**TRANSFER**

April 15, 1933

Miss Frances K. Burr  
Woman's American Baptist  
Foreign Mission Society  
152 Madison Avenue  
New York, N. Y.

My dear Miss Burr,

Thank you for your letter of April 12th. I should have acknowledged it before, but we are buried in a deluge of meetings.

I trust you will make a report as Chairman of the Auditing Committee at the meeting of the Governors next week, outlining in general the thought expressed in your communication. We will have some sort of a financial statement ready for the meeting and will endeavor to prepare a balance sheet for the last calendar year.

It is gratifying indeed to know that you are interested and that you are going to take an active interest in the finances of West China. Please do not hesitate to call upon us any time if we can be of service, or if there is any information we can give you. We always extend a hearty welcome to auditing committees.

Very sincerely,

Assistant Treasurer.

CAE:C

09 12

2  
8  
2  
4  
4  
3  
2



West China Union University

September 22, 1933.

TRANSFER

Miss Frances K. Burr  
Woman's Missionary Society of the  
American Baptist Church  
152 Madison Avenue  
New York City

My dear Miss Burr:

We have at last completed the printing of the  
Chancellor's Report for West China Union University prepared by  
Dr. Joseph Beech and edited by Dr. James H. Franklin.

Under separate cover we are sending you 50 copies  
of this report for your use in the Woman's Missionary Society of  
the American Baptist Church.

If you need additional copies of this publication,  
please let us know and we will supply you as far as we are able  
to do so.

Very cordially yours,

B A GARSIDE

BAG:PW

09 13

2  
8  
2  
4  
4  
3  
2



West China Union University.

**TRANSFER**

November 16, 1933

Miss Frances K. Burr  
152 Madison Avenue  
New York, N. Y.

My dear Miss Burr:

I am addressing you as Chairman of the Audit  
Committee of the Trustees of West China Union University.

Chambellan, Berger and Welti have completed their  
work and we are enclosing a copy of the audit for the year end-  
ing June 30th, 1933. We have several more copies if you desire  
to have one sent to Dr. Arnup. He is also a member of the Committee.

Please let us know if we can be of further service  
to you.

Very truly yours,

Assistant Treasurer

CAB:HV  
Enc.

09 14

2  
8  
2  
4  
4  
3  
2

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.

CABLE ADDRESS. "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE-PRESIDENT  
MISS GRACE A. MAINE,  
ACTING SECRETARY



PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER  
MISS FRANCES K. BURR

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY

February 6, 1934

Mr. C. A. Evans, Assistant Treasurer  
150 Fifth Avenue  
New York City

My dear Mr. Evans:

You will remember that several days ago we had a telephone conversation regarding the report of audit for West China Union University for a term ending June 30, 1933.

Mr. Forrest Smith is also a member of the Auditing Committee and I sent the report to him with the request that he go over it and return to me with his remarks. I have now received this and note that he feels exactly as I do regarding this whole question of appointing an Auditing Committee to go over the work of a Public Accountant. As I told you over the 'phone, it seems rather unnecessary for any Auditing Committee to make any further report. I will quote from Mr. Smith's memo which covers the point which I have in mind:

".....I believe that a detail audit of the University's books was made at various times by one of the cooperating Boards. In view of the fact that the audit is now made by a Certified Public Accountant it would seem that a report should be made to the Finance Committee or Board of the University and they should be the ones who would pass upon it. It is very difficult for one who has very little contact with the affairs of the University to be asked to pass upon or comment in connection with the audit report."

I would very greatly appreciate it if you would take this matter up with the proper committee or individual as the majority of your Auditing Committee anyway, seems to be in accord. I am sending a copy of this letter to Dr. Arnup, the other member of the Committee. With very kindest regards, I am

Very truly yours

Frances K. Burr, Treasurer

FKB:MMc

09 15

*Act  
2/8/34*

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

18th Floor  
152 Madison Avenue  
New York, N. Y.  
Cable Address: FAVOYAN, NEW YORK

ADMINISTRATIVE DEPARTMENT  
MISS LESLIE E. SWAIN  
VICE-PRESIDENT  
MISS LAURET E. MOKAY  
SECRETARY

MEMBER  
MISS HOWARD WAYNE SMITH  
TREASURER  
MISS FRANCES K. BURN



FOREIGN DEPARTMENT  
MISS RUTH A. WOOD  
VICE-PRESIDENT  
MISS GRACE A. WINE  
ACTING SECRETARY

February 6, 1934

*Handwritten notes:*  
Miss [unclear]  
Miss [unclear]

Mr. G. A. Evans, Assistant Treasurer  
140 Fifth Avenue  
New York City

My dear Mr. Evans:

I am sorry that several days ago I  
did not have a chance to write you regarding the report  
of the Board of the Union University for a term  
ending June 30, 1933.

My report which is also a member of the  
Executive Committee and I sent the report to him with  
the request that he go over it and return to me with  
his remarks. I have now received his report and note that  
he has been very helpful in pointing out a number of  
of suggestions and pointing out the need for  
work of a public account. As I told you over the  
phone, it seems rather unnecessary for my  
Committee to make any further report. I will quote  
from Mr. Smith's memo which covers the points which I  
have in mind:

"I believe that a detailed study of the  
University's books was made by various persons  
by one of the cooperative members. In view  
of the fact that the audit is now being  
conducted public accountants it would seem  
that a report should be made to the Finance  
Committee of the Board of the University and they  
should be the ones who would give the report. It  
is very difficult for those who are not in the  
constant with the affairs of the University to  
be asked to pass upon or comment on the connection  
with the audit report."

I am sure that you will agree that it is  
not the duty of the Finance Committee or individual  
members to pass upon the audit report. It seems  
to be the duty of the Board of the University to  
be asked to pass upon the report. With very  
kind regards,  
Miss [unclear]

RECEIVED  
UNIVERSITIES  
FEB 7 1934  
JOINT OFFICE

Very truly yours,

Frances K. Burn, Treasurer

Miss [unclear]

6190

2822442

Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.

CABLE ADDRESS, "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE-PRESIDENT  
MISS GRACE A. MAINE,  
ACTING SECRETARY



PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER  
MISS FRANCES K. BURR

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY

INDEXED

February 23, 1934

*Feb 2/26/34*

Mr. B. A. Garside  
150 Fifth Avenue  
New York City

My dear Mr. Garside:

This is to notify you officially that the appropriation for West China Union University for 1934-5 is \$800. You will note that we did not make any further reduction from our appropriation for the current year, although we were obliged to reduce our appropriation to most of the others. We felt that we had given West China rather a severe cut last year.

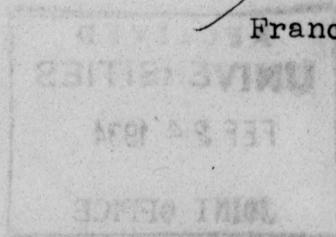
In response to your letter just received regarding our delegates to Oxford in June, would say that the indications now are that our Woman's Board will have no representative at this meeting. If there is any change in this, I will advise you immediately.

With very kindest regards, I am

Very truly yours

Frances K. Burr, Treasurer

FKB:MMc



0917

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

18th Floor  
122 Madison Avenue  
New York, N. Y.  
Care Address: "LAVOYER, New York"

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN  
VICE-PRESIDENT  
MISS JANET E. MCKAY  
SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ADDRESS: PA.  
TREASURER  
MISS FRANCES K. BURR

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD  
VICE-PRESIDENT  
MISS GRACE A. MAINE  
ACTING SECRETARY



February 23, 1934

Mr. B. A. Garfield  
120 Fifth Avenue  
New York City

My dear Mr. Garfield:

This is to notify you officially that the appropriation for West China Union University for 1934-5 is \$600. You will note that we did not make any further reduction from our appropriation for the current year, although we were obliged to reduce our contribution to your university. We had given West China a check for \$1000 last year.

In response to your letter last received regarding our intention to reduce in June, would you please let the trustees know that our women's board will have no representation at this meeting. It is a pity that in this, I will advise you accordingly.

With very kindest regards, I am

Very truly yours

*Frances K. Burr*

RECEIVED  
UNIVERSITIES  
FEB 24 1934  
JOINT OFFICE

2  
8  
2  
4  
4  
E  
2

0918

Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE-PRESIDENT  
MISS GRACE A. MAINE,  
ACTING SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER  
MISS FRANCES K. BURR

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY



April 30, 1934

Mr. B. A. Garside  
150 Fifth Avenue  
New York City

INDEXED

My dear Mr. Garside:

At the annual meeting of the Woman's Home Committee of the Woman's College Unit of West China Union University we passed the following action:

"VOTED: That Mrs. Curtis Lee Laws be nominated as our representative on the Executive Committee of the Board of Governors of West China Union University and that the Secretary so advise Mr. Garside."

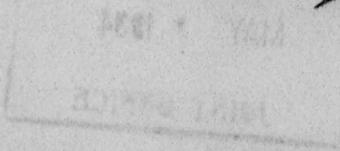
This is our official notification of the nomination of Mrs. Laws to the Board of Governors and we understand this will be voted upon at your meeting in Europe in June.

Very sincerely yours

Frances K. Burr, Secretary  
Woman's Home Committee

FKB:MMc

*See Art. IV, Sec. 2(h) of the Const.  
of the woman's college unit.*



09 19

2  
8  
2  
4  
4  
3  
2



Non. - Amer. Bapt. Bd.



INDEXED

May 17, 1934

Miss Frances K. Burr  
152 Madison Avenue  
New York City

My dear Miss Burr:

At the meeting of the Executive Committee of the West China Board of Governors on April 24th, I was requested "to ask each of the cooperating mission boards for information as to the personnel they are now supplying to the staff of West China Union University."

We would be very grateful if you would inform us as promptly as you can as to the names of the personnel you are supplying to the West China staff. The names of missionary wives should be included. We would be grateful also if you could conveniently supply the following additional information: - date appointees became attached to the University; number of children; salaries received.

If, however, the supplying of this additional information would involve substantial delay, we request that you send us at least the names of the missionary personnel at West China immediately, supplying the other facts whenever they can be secured. We are anxious to get this information together in time to arrange it for presentation to the Annual Meeting of the West China Governors in Oxford next month.

Very sincerely yours,

B A GARSIDE

BAG:MP

0921

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE-PRESIDENT  
MISS GRACE A. MAINE,  
ACTING SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER  
MISS FRANCES K. BURR

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY

INDEXED

May 18, 1934



Mr. B. A. Garside, Executive Secretary  
150 Fifth Avenue  
New York City

My dear Mr. Garside:

We are just in receipt of your letter of May 17 asking for information as to the personnel we are now supplying to the staff of West China Union University. In replying I might say that Miss Burr has just left for Rochester where she will attend our Annual Board Meeting and Northern Baptist Convention. I am giving below the names of our missionaries who are on the staff of West China Union University:

Miss Sara B. Downer  
Miss Minnie M. Argetsinger

I might also add that Miss Argetsinger is only giving part of her time to her work at the University.

As the names of missionary wives which you asked be included, would come from the American Baptist Foreign Mission Society, I am today sending them a copy of your letter and you will undoubtedly hear from them shortly.

As the additional information for which you asked would involve substantial delay, we are holding this in abeyance pending Miss Burr's return at which time it will be sent you promptly.

Very cordially yours

*Mary Jane Lee Gee*  
Secretary to Miss Burr

MMc

0922

Women's American Baptist Foreign Mission Society

12th Floor  
182 Madison Avenue  
New York, N. Y.  
Cable Address: "LADYMAN, NEW YORK"

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE PRESIDENT  
MISS JANEY B. MCKAY,  
SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ALBANY, N. Y.  
TREASURER  
MISS FRANCES K. BURN

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE PRESIDENT  
MISS GRACE A. MAINE,  
ACTING SECRETARY

MISS GRACE A. MAINE

RECEIVED  
UNIVERSITIES  
MAY 19 1934  
JOINT OFFICE

0923

2  
8  
2  
5  
5  
3  
2

# Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE-PRESIDENT  
MISS GRACE A. MAINE,  
ACTING SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER  
MISS FRANCES K. BURR

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY



June 4, 1934

Mr. B. A. Garside  
150 Fifth Avenue  
New York City

My dear Mr. Garside:

In answer to your letter of May 17th in which you request certain information regarding our representatives on the West China Union University staff would say that we have very little additional information than that given in our letter of May 18.

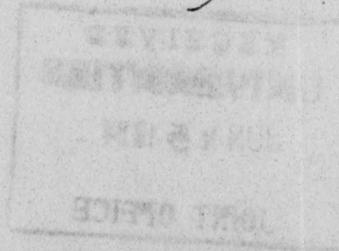
Miss Sara B. Downer was appointed in 1920 and has been our representative on the College staff since then. Miss Argetsinger is only giving a few hours a week, we understand, to the college and this service started just during the last year - we think in August. As to the salaries, each receives \$900. annual salary.

With very kindest regards, I am

Most cordially yours

Frances K. Burr, Treasurer

FKB:MMc



0924

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

18th Floor  
182 Madison Avenue  
New York, N. Y.  
Cable Address: TAVOYAN NEW YORK

ADMINISTRATIVE DEPARTMENT  
MRS. LUCIE E. SWAIN  
VICE-PRESIDENT  
MISS JANEY B. HICKAY  
SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
MEMBER, YA  
TREASURER  
MISS FRANCES K. BURN

EDUCATION DEPARTMENT  
MRS. NATHAN B. WOOD  
VICE-PRESIDENT  
MISS GRACE A. MAINE  
ACTING SECRETARY



New York City

*[Faint, mostly illegible typed text in the main body of the letter]*

*[Faint signature and name at the bottom of the letter]*

RECEIVED  
UNIVERSITIES  
JUN 5 1934  
JOINT OFFICE

2  
8  
2  
5  
5  
3  
2

5290



West China Union University

September 16<sup>th</sup> 1935

*ack 9/17/35*

Miss Frances K. Burr, Treasurer  
Women's American Baptist Foreign Mission Society  
152 Madison Avenue  
New York, N.Y.

My dear Miss Burr:

Your appropriation toward West China Union University for the fiscal year closing June, 1935 was \$800.

We are assuming that the appropriation will remain the same for 1935-36, but wish to check with you before the meeting of the Finance Committee, which is to be held next Monday. Will you not kindly let us know within a day or two, and oblige,

Yours very truly,

CAE:RC

0926

Woman's Home Committee

Woman's College Unit

West China University  
Chengt'u, West China



Mrs. James Hales, Chairman  
165 Rose Park Drive  
Toronto, Canada

Mrs. Frank E. Baker  
719 Emerson Street  
Evanston, Ill.

Miss Elizabeth R. Bender  
538 E. Liberty Street  
Chambersburg, Pa.

Mrs. J. MacGillivray  
7 Oswald Crescent  
Toronto, Canada

Mrs. Curtis Lee Laws  
120 East 31 Street  
New York City

Frances K. Burr, Sec'y.  
133 Madison Avenue  
New York City

October 2, 1935.

Mr. B.A. Garside,  
150 Fifth Avenue,  
New York, N.Y.

*ack 10/5/35*

My dear Mr. Garside:

*See  
"Woman's  
College"*

Following our conversation on the 'phone I am enclosing the reports of the Woman's College. Mrs. Hales has sent to Mr. Anderson the one from Miss Foster.

Miss Burr has written Mrs. Baker asking if she plans to attend. If Mrs. Baker cannot be present Miss Burr will try to readjust her schedule so that she can be present on Wednesday when we understand the report of the Woman's College will be called for. If no representative is present I hope you will read the reports for our Committee.

With all good wishes, I am,

Cordially yours,

*Susan D. Laws*

STL:MD

P.S. For your records will you please note my change of address. I am now living at 51 Fifth Ave., Apt. 16A.

*note  
AV.*

0927

2  
8  
2  
4  
4  
3  
2

RECEIVED  
UNIVERSITIES  
OCT 23 1935  
JOINT OFFICE

U  
O  
U  
J  
J  
M  
U

0928



*over*

December 12, 1935

Mrs. J. Charles Humphreys  
Woman's American Baptist Foreign Missionary Society  
152 Madison Avenue  
New York City

My dear Mrs. Humphreys:

You have probably noticed the action taken by the Annual Meeting of the West China Board of Governors appointing Miss Marjorie Robertson to fill the important position of English secretary at West China Union University. For a number of years there has been urgent need for an English secretary at West China but until this last meeting of the West China Board we were not able to discover the necessary funds for such an appointee.

Miss Robertson has for a number of years been the office secretary of the United Committee for Christian Universities of China, which is the British counterpart of our Associated Boards here in New York. Miss Robertson has had general charge of the work of the office, and has been performing extremely valuable service. When I was in England in the summer of 1934, our West China Board of Governors discussed very seriously the problem of sending out an English secretary if the necessary support could be obtained, and at that time Miss Robertson expressed her willingness to accept the call for this position if the Board could see its way clear to make an appointment. All the British members of the West China Board of Governors expressed sincere gratification in Miss Robertson's availability for this position, and stated that they believed her admirably qualified for this work.

In addition to being a competent and experienced secretary who is thoroughly acquainted with West China affairs, Miss Robertson is a very earnest Christian. She is devoting her life to service for the China Colleges from a sincere missionary motive. She is a member of the English Baptist Church, and Mr. C. E. Wilson who is Senior Secretary of the English Baptist Missionary Society gives her his most cordial endorsement.

My reason for giving you all this information about Miss Robertson is this: In appointing her to the West China staff, it is highly desirable that she be associated with one of the missionary bodies supporting the University. The West China Board of Governors is responsible for her support, but it is in line with the policy we have always pursued to pay this through the Mission Board to which she becomes attached, rather than to send it to her direct as an appointee of the Board of Governors.

2  
8  
2  
4  
4  
3  
2

0929

Mrs. J. C. Humphreys

-2-

12/12/35

As I believe you already know, this is the policy we are now pursuing with several other administrative officers of the University. For example, the Chancellor, Dr. Beech, is an appointee of the Board of Foreign Missions of the Methodist Episcopal Church and we make periodic remittances to that Board to cover all their expenses for Dr. Beech and his family. Likewise, the Bursar, Mr. W. B. Albertson, is a missionary of the Board of Foreign Missions of the United Church of Canada and we reimburse that Board for whatever they expend in Mr. Albertson's behalf. Since Miss Robertson is a member of the Baptist Church, and since none of the British Baptist groups are cooperating in West China Union University, the society with which Miss Robertson would most logically be affiliated is the Woman's American Baptist Missionary Society. The British members of our West China Board of Governors have recommended that we request your Baptist Woman's Board to appoint Miss Robertson as one of your missionaries under the same conditions now in existence for Dr. Beech and Mr. Albertson as just described above. Mr. C. E. Wilson of the Baptist Missionary Society has cordially endorsed this proposal. I have taken up the matter with Dr. Endicott, the Chairman of the West China Board and with Dr. Anderson, the Secretary. Both of them agree to this suggestion. We sincerely hope therefore that your Baptist Woman's Board can give its approval to this request. Specifically, I would suggest the following procedure:-

First, that we ask the W.A.B.F.M.S. to give its general approval to including Miss Robertson as one of your representatives on the West China staff subject to the satisfactory outcome of whatever investigations you wish to make of her Christian character and experience and general fitness for missionary service. Second, that we then secure this necessary information, so that you can take more definite action. Third, that the office of the Treasurer of our West China Board of Governors make arrangements with your Treasurer whereby we will advance to you from time to time the funds you will need to pay Miss Robertson's salary and allowances on your regular basis for a single woman.

Because of the urgency of the need for an English secretary, the British members of the West China Board of Governors have secured the funds for Miss Robertson's outgoing travel and outfit allowance and she is now on her way to China. She sailed from England on November 20th and will arrive in Shanghai on January 8th. Our West China Board of Governors becomes responsible for her support as soon as she reaches China, and perhaps should also provide a part or all of her salary while she is aboard the steamer between England and China. This latter point is one that we would decide in harmony with the regulations of your Board if you agree to accept her as one of your missionaries.

You will no doubt wish to give some time for considering this matter and discussing it with the other members of your Society before giving any definite reply to this proposal. I will, however, try to get in touch with you within the next few days to get your general views on the matter. In the next China mail I should send a letter to meet Miss Robertson on arrival in Shanghai giving her some indication as to the plans for her support, and probably advancing also a sufficient amount of salary to cover her expenses until final decisions as to her connection with the W.A.B.F.M.S. have been reached.

I attach a picture of Miss Robertson, taken just before she sailed from England.

Very sincerely yours,

0930

Thom. Amer. 10/31

WEST  
CHINA

January 14, 1936

AK-1/31/36

Mrs. J. Charles Humphreys  
Woman's American Baptist Foreign Missionary Society  
152 Madison Avenue  
New York City

My dear Mrs. Humphreys:

I enclose herewith a copy of the minutes of our West China Executive Committee meeting held on January 7th, together with a copy of a letter I have written to Mr. Silcock discussing possible arrangements with Miss Marjorie Robertson. *See "Silcock" folder*

I am sorry that it was not possible for any of the leaders from the Baptist Woman's Board to be present at the meeting, for we needed your counsel in considering this question. I have tried to set forth objectively in my letter to Mr. Silcock the trend of our discussion in the matter.

You will notice my suggestion to Mr. Silcock that it might be wise for us to defer any final decision as to Miss Robertson's possible relationship to the W.A.B.F.M.S. until after our friends in Great Britain have more fully explored the possibilities of her affiliation with one of the two British Boards cooperating in the University. Does this seem to you the best method of proceeding? From your own experience in China I am sure you will heartily agree to the desirability of our helping Miss Robertson to establish the most normal and most pleasant personal relationships to the other members of the West China staff. She is a very fine and very conscientious young woman, and we are all anxious that her life at the University will be as happy and as productive as possible.

Very sincerely yours,

BAG:MP  
Encl.

P.S. I believe we sent you our copy of Miss Robertson's picture. We would be grateful if you would return this to us so that we may have additional copies made. We can send you another copy within a few days or so if you so desire.

0931



Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE-PRESIDENT  
MRS. J. CHARLES HUMPHREYS,  
SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER AND BUDGET SECRETARY  
MISS FRANCES K. BURR

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY

January 15, 1936.

*ack 1/17/36*

Mr. B. A. Garside,  
West China Union University,  
150 Fifth Avenue,  
New York, N.Y.

My dear Mr. Garside:

I am anticipating a Budget Committee Meeting Monday morning and in studying our appropriations for the various Union Colleges, I find that my information regarding the contributions for these various Colleges from other denominations is considerably out of date.

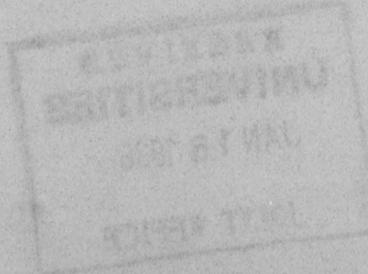
Will you kindly give me the contributions received from other denominations to West China Union University for 1935-1936 and from anticipated contributions for 1936-1937, if you have that information.

I will appreciate hearing from you by Monday morning, if possible, as it will help us considerably in our study of our next year's budget.

Very sincerely yours,

Frances K. Burr, Treasurer.

FKB. ACH



2  
8  
2  
4  
4  
3  
2

0932

Women's American Baptist Foreign Mission Society

18th Floor  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS: "LAWYAN, NEW YORK"

ADMINISTRATIVE DEPARTMENT  
MRS. FRANK E. SWAIN  
VICE-PRESIDENT  
MISS LAMET W. MURRAY  
SECRETARY

PRESENTER  
MRS. HOWARD WAYNE SMITH  
ADDRESS: 14  
TREASURER AND BUDGET SECRETARY  
MISS BRANCOE K. BARR

FOREIGN DEPARTMENT  
MRS. HATHAN R. WOOD  
VICE-PRESIDENT  
MR. J. CHARLES HUMPHREYS  
SECRETARY

*[Faint, mostly illegible typed text, likely the body of a letter or report.]*

*[Handwritten signature and name, possibly "Frances..."]*

**RECEIVED**  
**UNIVERSITIES**  
JAN 16 1936  
JOINT OFFICE

2  
8  
2  
5  
5  
M  
2

0933



January 17, 1936

Miss Frances K. Burr  
152 Madison Avenue  
New York City

My dear Miss Burr:

I have your letter of January 15th asking for information as to the amount of contributions made by the various other mission boards to West China Union University for 1935-36, and their anticipated contributions for 1936-37.

I tabulate below the amounts of the cash grants we expect to receive during 1935-36 from the seven other mission boards in addition to your Woman's American Baptist Foreign Missionary Society, which are now participating in West China Union University. We have not as yet received definite statements from these boards as to the amounts of their contributions for 1936-37 but we are hoping that there will be few or no further reductions, and that at least some of the boards may begin to restore a part of the radical cuts they have been compelled to make during recent years:

|  |             |
|--|-------------|
| American Baptist Foreign Missionary Society              | \$ 2,500.00 |
| Church Missionary Society                                | 623.25      |
| Friends Service Council                                  | 1,237.50    |
| Board of Foreign Missions of the M.E. Church             | 2,490.00    |
| Woman's Foreign Missionary Society of the M.E. Church    | 700.00      |
| Board of Foreign Missions of the United Church of Canada | 3,000.00    |
| Woman's Foreign Missionary Society " " " "               | 1,750.00    |

Of course, these figures do not include the amounts contributed by these mission boards, in the support of their representatives on the staff of the University, the total of which amounts to approximately US\$100,000 per year.

If you need any further details not included in the above, I will be glad to try to supply them.

Very sincerely yours,

B A GARSIDE

BAG:MP

0934

Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE-PRESIDENT  
MRS. J. CHARLES HUMPHREYS,  
SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER AND BUDGET SECRETARY  
MISS FRANCES K. BURR

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY

WEST  
CHINA  
January 31, 1936

*ack'd 2/27/36* *Boas*

Mr. B. A. Garside  
150 Fifth Ave.,  
New York, N.Y.

INDEXED

My dear Mr. Garside:

I regret that it has been impossible to acknowledge your communications of December 12th and January 14th in which you referred to the appointment of Miss Marjorie Robertson to the West China Union University. Only a few days ago a special ad interim meeting was held to consider very urgent matters, therefore, I could give you no information concerning the appointment of Miss Robertson as one of our Board missionaries. In the meantime your letter of January 14th arrived with a copy of your letter to Mr. Silcock. I quite agree with you that it would be much more satisfactory for Miss Robertson to be appointed by one of the two cooperating British Societies rather than an affiliation with an American Society, and I join you in the hope that this arrangement can be completed.

I am happy indeed that Miss Robertson has been added to the University staff and hope that she will be very happy as she fills this urgent need for secretarial work. I am returning her photograph as you suggested and shall be glad to have a copy when they are made.

Sincerely yours,

*Mrs. J. C. Humphreys*

Mrs. J. Charles Humphreys  
Foreign Secretary

H/J  
encl.

0935

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

125 MADISON AVENUE  
NEW YORK, N. Y.

Administrative Department  
Mrs. Lester D. Swain  
Miss [unclear]  
Miss [unclear]

Miss [unclear]  
Miss [unclear]  
Miss [unclear]

Miss [unclear]  
Miss [unclear]  
Miss [unclear]

January 31, 1936

Mr. E. J. [unclear]  
125 Fifth Ave.  
New York, N.Y.

My dear Mr. [unclear]:

I regret that it has been impossible to acknowledge your communication of December 13th and January 14th in which you refer to the appointment of Miss [unclear] to the [unclear] position at [unclear] University. Only a few days ago I received your letter of January 14th with a copy of your letter to Mr. [unclear]. I am glad to hear that it will be most satisfactory for Miss [unclear] to be appointed to one of the two [unclear] positions rather than an affiliation with an [unclear] society, and I join you in the hope that this arrangement can be completed.

I am happy indeed that Miss [unclear] has been added to the University staff and hope that she will be very happy as she fills this urgent need for secretarial work. I am returning her photograph as you requested and shall be glad to have a copy when they are made.

Sincerely yours,

Miss [unclear]

Miss [unclear]  
Foreign Society



2  
8  
2  
4  
4  
M  
2

0936



West China

February 27, 1936

ack - 3/1/36

Mrs. J. Charles Humphreys  
Woman's American Baptist Foreign Missionary Society  
152 Madison Avenue  
New York City

My dear Mrs. Humphreys:

I have not previously acknowledged your letter of January 31st because I have been waiting to see what word would come from England with regard to the possibility of one of the Boards there supporting Miss Robertson.

I have now received a letter from Mr. H. T. Silcock in which he indicates that the Friends Service Council seems favorably inclined toward adopting Miss Robertson as one of their affiliated missionaries if this is desired both by her and by the members of the Friends group on the West China campus.

We are getting off a letter to Miss Robertson asking her to tell us frankly whether she would prefer to be an affiliated member of the Friends group or would rather be connected with her own denomination through some relationship with your Woman's American Baptist Foreign Missionary Society. By the time our letter reaches Chengtu Miss Robertson will have been on the campus long enough to become fairly well acquainted and to have begun forming her more intimate friendships. For a time at least she will be staying with Mr. and Mrs. Sewell, who are members of the group of Friends, so it seems likely that her closest ties may be with that group. On the other hand, a letter she wrote to me from Shanghai in January is altogether favorable to some relationship with your Baptist group. I suppose it would be better, therefore, to let the matter stand until we have had time to hear from Miss Robertson again. Meantime, our office is continuing to supply her salary from month to month.

Very cordially yours,

B A GARSIDE

BAG:MP

0937

2  
8  
2  
4  
4  
3  
2

Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE-PRESIDENT  
MRS. J. CHARLES HUMPHREYS,  
SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER AND BUDGET SECRETARY  
MRS. FRANCES K. BURR

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY



March 4, 1936

F

Mr. B. A. Garside  
150 Fifth Avenue,  
New York, N.Y.

My dear Mr. Garside:

May I acknowledge your letter of February 27th in which you write concerning Miss Robertson. We are glad to hear that Mr. Silcock indicates that the Friends Service Council seems favorably inclined to adopt Miss Robertson as one of their affiliated missionaries, and we shall be glad to have further information when you have received a reply to your recent letter written to Miss Robertson. I am pleased that she is to make her home with Mr. and Mrs. Sewell. The group of Friends in Chengtu are such fine folk that since she is British she will in all probability have her closest ties within that group. We shall await further instruction from you.

Very sincerely yours,

*Mrs. J. Charles Humphreys*

Mrs. J. Charles Humphreys  
Foreign Secretary

H/J

0938

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

125 MADISON AVENUE  
NEW YORK, N. Y.

TELEPHONE: 475-1234

Administrative Department  
Miss Lillian M. Davis  
Miss Lillian M. Davis  
Miss Lillian M. Davis

Miss Lillian M. Davis  
Miss Lillian M. Davis  
Miss Lillian M. Davis

Miss Lillian M. Davis  
Miss Lillian M. Davis  
Miss Lillian M. Davis

WEST  
CHURCH

AT 11:30

NEW YORK, N. Y.  
MARCH 5, 1936

Dear Mr. Davis:

I am enclosing your letter of February 27th in which you  
expressed your interest in the work of the Society. We are  
glad to hear that you are interested in the work of the  
Society and we shall be glad to have you  
contacted when you have received a reply to your recent  
letter written to Mr. [Name]. The name of the  
in charge is such like that and the office will  
be glad to have your letter in which you

Very sincerely yours,

*Lillian M. Davis*  
Lillian M. Davis  
Foreign Secretary

RECEIVED  
UNIVERSITIES  
MAR 5 1936  
JOINT OFFICE

2  
8  
2  
4  
4  
3  
2

0939



Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

FOREIGN DEPARTMENT  
MRS. NATHAN R. WOOD,  
VICE-PRESIDENT  
MRS. J. CHARLES HUMPHREYS,  
SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER AND BUDGET SECRETARY  
MISS FRANCES K. BURR

ADMINISTRATIVE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY

INDEXED

March 23, 1936.

*ack 3/24/36*

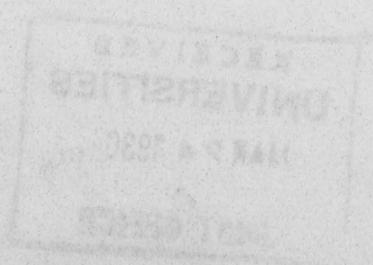
Mr. B. A. Garside,  
150 Fifth Avenue,  
New York, N.Y.

My dear Mr. Garside:

At our Board Meeting last week we considered the appropriations for our 1936-1937 budget. With much regret, we found it necessary to decrease our annual appropriation to the West China Union University of Chengtu, \$50.00. The amount appropriated for 1936-1937 is \$750.00 or a semi-annual payment of \$375.00.

Very sincerely yours,  
*Frances K. Burr*  
Frances K. Burr, Treasurer.

FKB.ACH



0940

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

122 MADISON AVENUE  
NEW YORK, N. Y.

MISS MARY E. SMITH  
MISS LUCY A. SMITH  
MISS ANNE E. SMITH

MISS MARY E. SMITH  
MISS LUCY A. SMITH  
MISS ANNE E. SMITH

MISS MARY E. SMITH  
MISS LUCY A. SMITH  
MISS ANNE E. SMITH

RECEIVED  
UNIVERSITIES  
MAR 24 1936  
JOINT OFFICE

2  
8  
2  
4  
4  
3  
2

0941



March 24, 1936

Miss Frances K. Burr  
Woman's American Baptist Foreign Missions Society  
152 Madison Avenue  
New York City

My dear Miss Burr:

We have your letter of March 23rd stating that the Woman's American Baptist Foreign Missionary Society has found it necessary to decrease your annual appropriation to West China Union University, 1936-37, to \$750.

We will report this to the proper committees of the West China Governors as they meet during the coming months.

I know that the Governors and the staff of the University will sincerely regret that your Society is compelled to make this reduction. The financial situation at the University is growing increasingly acute as a result of the repeated reductions in appropriation which all of the cooperating mission boards have been compelled to make during recent years.

Very sincerely yours,

B A GARSIDE

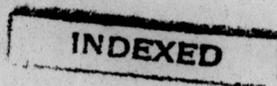
BAG:MP

0942

2  
8  
2  
4  
4  
3  
2

Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.



August 13, 1936

*Lets changed*

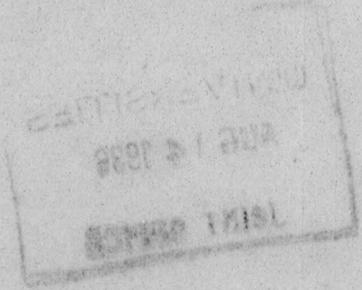
Associated Boards  
For Christian Colleges in China  
150 Fifth Avenue  
New York, N.Y.

Dear Sirs:

This is to advise you that Mrs. J. Charles Humphreys is the Woman's American Baptist Foreign Mission Society's representative on the West China Union University Committee, instead of Miss Frances K. Burr. In future will you please send any communications to Mrs. Humphreys. Thank you in advance.

Very sincerely yours,

*Letty Bullard*  
For Mrs. Humphreys



2  
8  
2  
4  
4  
3  
2

0943

Women's American Board Foreign Mission Society

125 MADISON AVENUE  
NEW YORK, N. Y.

INDEXED

WEST  
CHINA

Associated with  
for various colleges in China

is to advise you that the  
of the Society's representative on the  
of the University of Chicago, and  
in China will be  
and the committee to the  
of the

UNIVERSITIES  
AUG 14 1936  
JOINT OFFICE

2  
8  
2  
4  
4  
3  
2

4490

**Associated Boards for Christian Colleges in China**  
 One Hundred-fifty Fifth Avenue . . . New York, N. Y.

10/18/39

October 17, 1939

*F. J. P.*

Miss Frances Burr  
 Women's American Baptist Foreign Mission Society  
 152 Madison Avenue  
 New York City

**INDEXED**

Dear Miss Burr:

In connection with our Annual Report, we find that there are several items needed which we do not have at hand. Will it be possible for you to give us the following information concerning the work of your Board in the colleges concerned?

|   | <u>Ginling Col.</u> | <u>U. of Nanking</u> | <u>West China U.</u>         |
|---|---------------------|----------------------|------------------------------|
| No. of married missionaries assigned and paid for by the Women's American Baptist Foreign Mission Society | _____               | _____                | _____                        |
| No. of single missionaries assigned and paid for by the Women's American Baptist Foreign Mission Society  | _____               | _____                | 1 (and one at Normal School) |
| Amount in U.S. Dollars paid in cash grants on the field   | \$1,500.00          | _____                | \$ 750.00                    |
| Amount in U.S. Dollars paid in cash grants in New York  | _____               | _____                | _____                        |

The above information will be of great help in completing the material for our Annual Report.

Sincerely yours,  
*Joseph L. Parker*  
 Secretary

JIP:VW

2  
8  
2  
4  
4  
3  
2

Associated Boards for Christian Colleges in China  
One Hundred-11th Avenue  
New York, N. Y.

October 17, 1939

INDEXED

RECEIVED  
UNIVERSITIES  
OCT 19 1939  
JOINT OFFICE

In connection with our Annual Report, we find that there are several items needed which we do not have at hand. Will it be possible for you to give us the following information concerning the work of your Board in the colleges concerned?

Chinese Coll. U. of Washington East China B.

|   | No. of single missionaries assigned and paid for by the Women's American Baptist Foreign Mission Society | No. of married missionaries assigned and paid for by the Women's American Baptist Foreign Mission Society |
|---|--|---|
| Amount in U.S. Dollars paid in cash grants on the field | \$1,500.00   | \$ 700.00   |
| Amount in U.S. Dollars paid in cash grants in New York  |  |   |

I (and one at Howard School)

The above information will be of great help in completing the material for our Annual Report.

Sincerely yours,

*Frank P. ...*  
Secretary

JFB:W

6946

282442

Woman's American Baptist Foreign Mission Society

18TH FLOOR  
152 MADISON AVENUE  
NEW YORK, N. Y.  
CABLE ADDRESS, "TAVOYAM, NEW YORK"

*File 911P*

FOREIGN DEPARTMENT  
MRS. CHARLES H. SEARS,  
VICE-PRESIDENT  
MISS HAZEL F. SHANK  
SECRETARY

PRESIDENT  
MRS. HOWARD WAYNE SMITH  
ARDMORE, PA.  
TREASURER AND BUDGET SECRETARY  
MISS FRANCES K. BURR

HOME BASE DEPARTMENT  
MRS. LESLIE E. SWAIN,  
VICE-PRESIDENT  
MISS JANET S. MCKAY,  
SECRETARY

October 18, 1939.

INDEXED

Mr. Joseph I. Parker, Secretary,  
Associated Boards for Christian  
Colleges in China,  
150 Fifth Avenue,  
New York, New York.

My dear Mr. Parker:

I am just in receipt of your letter of  
October 17th, and I return same with the information filled  
in which you have requested.

You will note that our Society supports no  
married missionaries in any of these Colleges, and only one full  
time single missionary at the Woman's College, West China Union  
University, and one at the Normal School, West China Union  
University. I understand that she sometimes helps also at the  
Woman's College.

In reply to your inquiry regarding the amount  
sent in U.S. Dollars on the field and also in New York, would say,  
that we pay \$1,500 <sup>annually</sup> for the Ginling College to the Associated Boards  
for Christian Colleges in China, and \$750 annually for the West  
China Union University, to Mr. Garside. We do not make any payments  
for these Colleges direct to the field.

Trusting that this is the information which you  
desire, I am,

Very cordially yours,

*Frances K. Burr*  
Frances K. Burr, Treasurer.

B/H

0947

2  
8  
2  
4  
4  
3  
2

Women's American Baptist Foreign Mission Society

15th Floor  
152 MADISON AVENUE  
NEW YORK, N. Y.  
Cable Address: "WAFMAY," NEW YORK

HOME BASE DEPARTMENT  
MRS. LESLIE E. SWAIN  
VICE PRESIDENT  
MISS JANET D. WOKAY  
SECRETARY

MEMBERSHIP  
MRS. HOWARD WAYNE BRYAN  
ADVISOR  
MISS GRACIE K. HARR  
TREASURER AND BUDGET SECRETARY

FOREIGN DEPARTMENT  
MR. CHARLES H. BEARS  
VICE PRESIDENT  
MISS MARGARET SHANK  
SECRETARY

October 10, 1939

INDEXED

RECEIVED  
UNIVERSITIES  
OCT 19 1939  
JOINT OFFICE

I am just in receipt of your letter of  
and I regret that the information filed  
in which you have requested.

You will note that our society supports no  
carried on in any of these colleges, and only one full  
time female missionary at the Woman's College, West China Union  
University, and one at the Normal School, West China Union  
University. I understand that the committee holds also at the  
Woman's College.

In reply to your inquiry regarding the amount  
sent in U.S. dollars on the field and also in New York, would you  
please be so good as to refer the matter to the Associated Boards  
for Christian Colleges in China, and \$750 annually for the West  
China Union University to Mr. Corvado. We do not make any payments  
for these colleges direct to the field.

Trusting that this is the information which you  
desire, I am,

Very cordially yours,

Frances K. Barr, Treasurer

B/H

8490

2  
8  
2  
4  
4  
E  
2